

**Revelstoke Community Social Development Committee (RCSDC)  
Social Development Coordinator  
2009/2010 WORKPLAN**

**Objective 1. Facilitating communication and collaboration amongst community organizations to support them to work together on community social challenges and opportunities**

<b>Task</b>	<b>Status/estimated completion date</b>
Maintain central office location & continue to distribute contact information	<b>Ongoing</b>
Field email communications and review materials sent to coordinator	<b>Ongoing</b>
Monthly steering committee meetings	<b>Ongoing</b>
Meet with social sector members, including those who are not on RCSDC	<b>Ongoing</b>
Sign up for web lists for various organizations & agencies to keep abreast of capacity-building and new funding opportunities & communicate these to appropriate groups or organizations	<b>Ongoing</b>
Attend meetings of social sector organizations and groups, including but not limited to: <ol style="list-style-type: none"> <li>1. Early Childhood Development</li> <li>2. Revelstoke Literacy Action Committee</li> <li>3. Renters' Voice</li> <li>4. Seniors' Planning Committee</li> <li>5. Screen Smart</li> <li>6. Okanagan College – Welcoming &amp; Inclusive Communities &amp; Workplaces Program</li> </ol>	<b>Ongoing</b>
Organize local learning events as opportunities arise and/or are required	<b>Ongoing</b>
Facilitate stakeholder participation in community-wide initiatives & events	<b>Ongoing</b>
Host quarterly meetings to promote interagency communication, learning and to celebrate achievements	<b>Quarterly</b>

**Objective 2. Supporting action on high priority social projects identified in the Community Development Action Plan (CDAP)/ Maintaining and updating the social aspects of the CDAP.**

<b>Task</b>	<b>Status/estimated completion date</b>
Substance use (in partnership with Interior Health School-based Prevention) – Form substance use steering committee; complete a community-wide substance use strategy, including statistical profile for Revelstoke & Area, community consultation plan, and implementation strategy. Assist with fundraising or funding applications as needed.	<b>Initiated – Target for completion June 2010</b>
Seniors – 1. Maintain Seniors’ Planning Committee; 2. Complete ‘Supporting our Seniors’ project, including local Seniors’ Resource Guide, workshops at the seniors’ centre, and introduction of 2 or 3 new programs for seniors; 3. Continue to support Seniors’ Association as needed; 4. Monitor implementation of recommended actions in the Age-Friendly Plan.	<b>1. Ongoing</b>
	<b>2. December 2009</b>
	<b>3. &amp; 4. Ongoing</b>
Health care – Re-convene Community Health Care Services Advisory Committee (in partnership with Interior Health)	<b>September 2009</b>
Transportation – Assist Transit Committee to develop effective public transit and handydart service	<b>December 2009</b>
Check in with organizations taking leadership on social priorities within the CDAP to review status of projects/tasks	<b>Ongoing</b>
Welcoming new residents, introducing them to the community – ‘Welcome to Revelstoke’ booklet (in partnership with Okanagan College)	<b>Set timeline for completion</b>
Facilitate RCSDC review of priorities and actions within the CDAP	<b>September 09</b>
Plan, facilitate and participate in community-wide review of CDAP	<b>May 2010</b>

**Objective 3. Help support new and existing organizations and collaboratives when needed**

<b>Task</b>	<b>Status/estimated completion date</b>
Assist new and existing groups to establish governance	<b>As required</b>
Assist new and existing groups to develop, implement and monitor work plans	<b>As required</b>
Assist new and existing groups with funding applications as needed	<b>As required</b>
Ensure new and existing groups are working with accurate information sources	<b>As required</b>

**Objective 4. Identifying new social challenges and opportunities in the community and identify ways to meet these challenges and access these opportunities.**

<b>Task</b>	<b>Status/estimated completion date</b>
Continue to meet with social sector representatives and groups on a regular basis to identify common goals and priorities for action within social sector; continue to review new funding opportunities as they arise	<b>Ongoing</b>

**Objective 5. Providing the City of Revelstoke with information and recommendations on community social challenges and priorities**

<b>Task</b>	<b>Status/estimated completion date</b>
Biannual presentations to City Council and senior staff	<b>January &amp; June 2010</b>
Biannual presentations to Committee of the Whole	<b>October 09 &amp; April 2010</b>
Respond to requests from Council as they arise	<b>Ongoing</b>
Provide information to City Council on community-wide social issues	<b>Ongoing</b>

**Objective 6. Communicating social issues and information within the community and externally**

Task	Status/estimated completion date
Update and distribute Directory of Social Services for Revelstoke and Area as needed	<b>Ongoing</b>
Update Social Development website as needed	<b>Ongoing</b>
Maintain and update list/library (web & paper-based) of recent (last 10 years) reports/studies on local social topics	<b>Ongoing</b>
Presentations to Chamber, Rotary, Economic Development Commission, Community Futures, service clubs etc. describing social sector initiatives, needs, RCSDC committee, and work plan	<b>Set dates for presentations</b>
Provide point of contact & answer requests (local and out-of-town) for information about social conditions and the social sector	<b>Ongoing</b>
Participate in community-wide events	<b>Ongoing</b>
Utilize various media venues to communicate Social Development activities to the general public	<b>Ongoing</b>
Contribute social perspective to other community planning initiatives through a variety of groups, including but not limited to: <ul style="list-style-type: none"> <li>• Community Futures</li> <li>• Economic Development Commission</li> <li>• Planning &amp; Building Advisory Committee</li> <li>• Official Community Plan Implementation Committee</li> </ul>	<b>Ongoing</b>
Coordinate & host asset-based community development speaker presentations/ workshops/ meetings and capacity-building events as needed	<b>Ongoing</b>