

SUPPORTING SOCIAL PLANNING and ACTION in REVELSTOKE

Social Development Committee Meeting Minutes 8:30 a.m. Wednesday November 24, 2010

Present: Nelli Richardson, Jane McNab, Antoinette Halberstadt, Anne Cooper, Tony Scarcella, Melissa Klages, Mary Kline, Susan Knight, Melody Kindret, Steve Bailey, Cathy Girling, Ann-Marie Gill, Cathie Thacker, Shirley Berg and John Yakielashek

Staff: Jill Zacharias, Debra Wozniak

Regrets: Alan Mason & Linda Chell

1. Call to order – Chair Nelli Richardson called the meeting to order at 8:37 am.

2. Approval of Agenda

Addition: Item 5 – Transit

Motion:

Moved by Steve Bailey and seconded by Antoinette Halberstadt to adopt the revised agenda.

Carried

3. Approval of September 29, 2010 Meeting Minutes

Revisions: Item 7 Roundtable corrections were made to Cathy Girling and Mary Kline reports.

Motion

Moved by Jane McNab and seconded by Steve Bailey that the Minutes of September 29, 2010 be approved as revised.

Carried

Business Arising from the September 29, 2010 Minutes:

- Substance Use Strategy – Antoinette reported that the Last Drop’s application to change their liquor licence from food primary to liquor primary (no underage patrons permitted) is going forward unopposed. Jill noted that there has been greater liquor licence enforcement in Revelstoke with regional liquor control personnel in place who are specifically assigned to Revelstoke.
- Courthouse Accessibility – Antoinette reported that city staff have been directed to report on costs of implementing the requested barriers free access improvements. However the request to write a letter to the province to make their Service BC site in Revelstoke barriers free accessible has been deferred until the staff report has been completed.
- Beruschi Park Playground – Antoinette reported that Council is waiting for a staff report on the costs of the suggested improvements to the park. Cathy Girling advised that Community Connections has been placing temporary traffic cones at the cross walk which have a short term effect on slowing traffic and once drivers get used to the cones presence, they no longer slow down.
- Sidewalks with new re-construction of streets – Antoinette reported that Council passed the motion to have sidewalks included in new re-construction of streets that have been identified as routes for mobility challenged pedestrians.

4. Coordinator’s Report – Jill Zacharias reviewed the Coordinator’s report for October & November 2010 and noted the following:

- Website homepage – 10 year anniversaries for Food Bank and SAFER Clinic, as well as new playground in Beruschi Park to be added to ‘Celebration of Achievements’.

- Social Development Committee backgrounder (attached) that Jill presented to Rotary and EDC Committee to be emailed to committee members for their reference.
- Jill has prepared grit box program article for public works newsletter so local residents are aware of their purpose and usage. She has also been contacted by local media.
- Antoinette noted the benefits of the Late Night – Great Night program in Victoria to increase public presence in the downtown core during evening hours to help deter public nuisance activities from taking place under the cover of darkness.
- Mary advised that the Youth Needs Assessment funding is still not approved but hoping to start the project in January. She also noted that local businesses have been very supportive of Okanagan College’s Youth Employment programs and that this should also be included in achievements on the website.
- John Yakielashek advised that the Busted for Good Behaviour program has been re-established with the RCMP.
- City of Revelstoke website redevelopment memo to Alan Mason was reviewed and discussion followed regarding the importance of having linkages to social sector agencies.

Motion:

Moved by Jane McNab and seconded by Mary Kline

THE COMMITTEE RECOMMENDS to City Council that community consultation be included in the new City of Revelstoke website development project.

Carried

Motion:

Moved by Shirley Berg and seconded by Antoinette Halberstadt

THE COMMITTEE RECOMMENDS that the issues presented in the attached memo to Alan Mason be expedited to City Council for inclusion in re-development of the City of Revelstoke website.

Carried

5. New Business:

- a) Report from Council:
 - Draft Parks and Recreation Master Plan and Transportation Master Plan soon to be released for public review. Public Open Houses will be held sometime in January.
 - Transit Open House will be held November 29 from 5 to 8 pm (Jill will email options report to committee members). Shuttle bus to the resort is going ahead.
- b) Housing Society has completed the duplex unit with one unit rented for December 1.
- c) Supportive Housing funding has dried up since the proposal was submitted a couple years ago. BC Housing suggests that the community update its need for supportive housing statistics to have a shelf ready proposal for submission whenever new funding is announced. Nelli advised that the previous supportive housing committee is being re-established to advocate for the project.
- d) New Ideas/Suggestions:
 - There is renewed interest in Service Canada providing Revelstoke with occasional (monthly) remote access visits – advocating for this service is addressed through the MP. Cathy Girling will prepare a backgrounder for review at the next meeting. Jill will include more information on Service Canada access in the next CDAP update.
- e) Transit – already discussed under report from Council.
- f) Next Meeting Date is Wednesday, January 26, 2011

6. Round table

Steve Bailey – RMR Shuttle Bus funding to go through public hearing to finalize operations.

Hoping to have it up and running for opening day.

Cathy Girling – Food Bank is now accepting applications for Christmas Hampers.

- Community Connections is experiencing their third accreditation site visit in February; accreditation is required for government service contracts
- Cold weather is impacting homeless persons. Currently there are 3 known homeless persons living outside in our community. Please notify Melissa Jamieson at Community Connections of any vulnerable persons needing assistance.

Mary Kline – As part of the WICWP project, Eric Wing is doing a community workshop on diversity tonight and going to the schools and Community Connections tomorrow.

Nelli Richardson – Women’s Show was a huge success in raising funds for the Women’s Shelter.

- Working with Alan Mason on moving forward with second stage housing, however there still is no funding available through BC Housing.
- Thank you extended to Jill Zacharias for all her excellent work during the year and thank you to all committee members for their commitment to collectively make positive changes to the community.

8. Motion to Move In-Camera at 10:30 am.

9. Adjournment - The meeting was adjourned at 10:30 am.

Nelli Richardson, Chair

Revelstoke Community Social Development Committee

Coordinator's Report – November 24th, 2010

1. Communication, support and coordination

- **Directory of Social Services** – October update completed and distributed.
- **Website** – Home page still needs updating (waiting for info on Beruschi Park) – any other ideas?
- **Communication** – Brief presentation to Economic Development Commission on October 6th; Presentation to Rotary on October 28th – both were well-received. As well, I had a booth at the Seniors Health Fair on Nov 3rd.

Contacts:

- Sept 21st – CFDC executive (volunteer)
- Sept 22nd to 24th – OFF
- Sept 27th – Early Childhood Development Committee
- Sept 28th – Safe Harbour Workshop
- Sept 29th – Steering Committee meeting
- Sept 30th – Darren Komonoski, Public Works (grit box pilot project)
- Sept 30th – CFDC (volunteer)
- Oct 4th – Megan Shandro/OC
- Oct 5th – Volunteer Coordinator Steering Committee
- Oct 6th & 7th – Antoinette Halberstadt (UBCM feedback etc)
- Oct 6th – Economic Development Commission (volunteer + presentation)
- Oct 13th – Victims Services Committee meeting
- Oct 13th – RLAC
- Oct 13th & 19th – SAFER Clinic interviews (volunteer)
- Oct 18th – Mary Kline, OC
- Oct 18th – OC – Welcome Guide
- Oct 20th – Youth Initiative Committee
- Oct 21st – CEEP stakeholder meeting
- Oct 25th – Early Childhood Development Committee
- Oct 26th – Sarah Newton (NCES input to Welcome Guide)
- Oct 26th – CFDC executive (volunteer)
- Oct 28th – Presentation to Rotary
- Oct 28th – Service Canada information session
- Nov 1st – Health Care Advisory Committee
- Nov 2nd – Volunteer Coordinator Steering Committee
- Nov 3rd – Seniors Health Fair
- Nov 4th – CFDC (volunteer)
- Nov 8th – CBT Youth Strategy input – student focus group; stakeholder focus group
- Nov 9th – John Devitt & Greg Lister – Chamber of Commerce
- Nov 9th – Multicultural Society initiative meeting
- Nov 10th – Town Hall meeting
- Nov 15th – Joel Asher (owner, Big Eddy Pub – Safe Bar Program)
- Nov 15th – Emma Kirkland (manager, Last Drop – Safe Bar Program)
- Nov 17th – Chamber, OC (website development)
- Nov 17th – OC – Welcome Guide
- Nov 19th – Ron Geisbrecht (manager, Outabouts – Safe Bar Program)
- Nov 19th – Jon Mackenzie (Sol Security – Safe Bar Program)
- Nov 23rd – Harm Reduction Strategy meeting

2. Supporting our Seniors

- Volunteer Coordinator programs: Transportation – 7 clients registered, out of town trips have begun, no requests yet for in-town transportation, contingency fund up to \$1700; Computer classes – fall sessions going really well, full to overflowing plus a one-to-one

tutor matched with student, still would like more volunteers; Good Morning Program – no uptake as yet. Jean had a booth at the Seniors Health Fair & handed out lots of information packages. She has also continued to meet with service providers to explain the programs.

- Participated in the Seniors Health Fair.
- Grit Box Pilot Project: Decided on placement, wrote article for public works newsletter; IH e-newsletter “Strategies – Successful Independent Aging in the Interior” Fall 2010 Volume 3 No. 2. featured Revelstoke’s upcoming Grit Box Pilot Project as one of 3 examples of ‘Communities prepare for winter walking’.
- UBC/IH research project to study mobility for rural dwelling older adults – focus groups November 25 (service providers, low-mobility adults), & November 26 (high mobility adults 65+).

3. Substance Use Strategy

- Harm Reduction Strategy – Initial discussions include installation, placement, and maintenance of public sharps containers.
- Safe Bar Program – I have begun meeting with various bar owners and/or managers and have received a positive response to the development of this program, which potentially includes:
 - o On-site provision of information outlining a lack of tolerance for high risk behaviours; collaborative training for bar staff on diffusing situations, conflict resolution, and behaviour management; 2-way radio program; evening transportation program.
- Grant application to CBT was successful - to fund 2 days of training for service providers in the spring – the first day would be a training workshop for service providers to better enable them to provide their services to clients with mental health issues, the second day would focus on clients with substance use issues. This project is in partnership with OC & the second day coincides with a school district pro-d day to encourage SD#19 participation.

4. Youth Initiative

- The first meeting of the Revelstoke Youth Initiative Committee (a collaboration of community partners working together to build community capacity for youth) took place October 20th. There were 21 participants. The goal of this initial meeting was to catalogue existing programs and do an initial gap identification. I’m also gathering resources. This initiative is in partnership with Okanagan College as they will be doing a comprehensive Youth Needs Assessment – just waiting on funding confirmation.
- The CBT is also working on an update of their Youth Strategy. I assisted with a student focus group (RSS Law 12 class) and a stakeholder group (13 participants) that provided input for their strategy. They were looking specifically for input on how the CBT can support communities around youth – good timing for us.
- Next step – BC Healthy Communities has a youth engagement facilitator – Katie Shaw - I am bringing in Katie to facilitate a day-long workshop in January. CFDC has committed to partial funding of expenses. A small registration fee will also be charged to help cover costs. Involvement of youth from the beginning is critical but how to do this most effectively is important to understand. This will be an excellent professional development opportunity across the social sector.

5. WICWP – Phase 2 funding

- Assisted OC to complete the content for the Welcome to Revelstoke Guide (second deliverable was completed on time). At this time, we're going through the final editing before we send it off to the publishers. Publication due by the end of January.

6. CDAP Update

- Although Linda Lafleur had verbally approved the application to CBT to fund update of the 'Primarily Social' and 'Integrating' goals of the CDAP – I didn't receive confirmation until November & the contract wasn't signed until last week. This set the timelines back considerably. I have begun the research & hope to have a draft ready for input in early January, with the strategic planning session near the end of January or early February with completion of the update by March 1st, 2011.

7. City of Revelstoke website redevelopment

- After receiving comments from several social sector representatives regarding the City of Revelstoke website, I submitted written input for consideration in the website redevelopment (see attached):

8. 20010/11 First Quarter Hours

- Please note that despite compensating during the summer for 80 hours overtime in the 09/10 fourth quarter I still worked 18 hours over. I will try & compensate for this in the next quarter (see attached).

RCSDC Social Development Coordinator 2010/11 WORKPLAN
First Quarter – July 15th, 2010 to October 14th, 2010

Date	Task	Social Dev	Other Grants	Total
July 15th 2010	Fielding emails/reviewing materials (1.0 hrs/day)	4.0		
	Substance Use Strategy (implementation)	2.5		
	WICWP (assets inventory support)	4.0		
	Meeting with sector members & groups (Sarah Brundt, CBT, Paul Carter)	4.0		14.5
August /10				
	Fielding emails/reviewing materials (1.5 hrs/day)	19.5		
	Substance use Strategy (presentation to council, implementation)	9.0		
	Seniors planning (volunteer coordinator steering committee & support)	5.0		
	WICWP (Welcome Guide)	6.5		
	Meeting with sector members & groups (Otti Brown, Paul Carter, Graham Inglis)	4.5		44.5
Sept /10				
	Fielding emails, reviewing material (1.5 hrs/day)	24.0		
	Steering Committee meeting (including prep time)	5.0		
	Substance Use Strategy (Youth Initiative,	6.0		
	Seniors Planning (volunteer coordinator steering committee & support, Grit box pilot project)	6.5		
	WICWP (Welcome guide)	3.0		
	Meeting with sector members & groups (Paul Carter, Helen Lutz, OC open house, Ann-Marie Gill, Trish Smillie, John Guenther, Alan Mason, PBAC, Mary Kline, Health Care Advisory Committee, Nelli Richardson, Wayne Lundeberg, ECD, Safe Harbour workshop, Darren Komonoski, CFDC)	20.0		
	Service Provider training support (assisted Kootenay Coop in local training day for non-profits, grant application)	10.0		
	CDAP update grant application	3.0		77.5
To Oct 14th				
	Fielding emails, reviewing materials (1.5 hrs/day)	13.5		
	Substance Use Strategy/Youth Initiative – prep	6.0		
	Seniors planning (volunteer coordinator steering committee meeting, support)	6.0		
	WICWP (Welcome Guide)	8.0		41.5
	Meeting with sector members & groups (Antoinette Halberstadt, Economic Development Commission, OC, Victims Services, Safer Clinic- vol)	8.0		
	TOTAL HOURS			178.0

To: Alan Mason

Revised November 24, 2010

Re: City of Revelstoke website re-development

From: Jill Zacharias, Social Development Coordinator, and
CFDC Volunteer Committee

Over the past year, in my role as Social Development Coordinator, I have received input from a variety of social sector organizations in the community regarding the City of Revelstoke website. Since the website is currently undergoing redevelopment, it is an opportune time to pass this input along for consideration:

1. Currently, there is no ‘social sector’ presence on the city’s website. While it is understood that the focus is to be on municipal departments, the City of Revelstoke website will be the first stop for anyone who is thinking about moving to or visiting the community, or seeking information about Revelstoke in any capacity. Viewers will not search for the social sector if it is categorized under economic development. Therefore, under the ‘Community’ link it will be critical to have the following:
 - a. Clear, easy to access/links to the following directories:
 - The Directory of Social Services
 - Revelstoke Seniors Resource Guide
 - Welcome to Revelstoke Guide (January 2011)
 - b. Clear, easy to access links to the following social sector websites, for example:
 - School District #19
 - Revelstoke Employment Services Centre
 - Social Development website
 - Okanagan College Revelstoke Centre
 - Revelstoke RCMP (new)
 - Interior Health
 - Community Connections
 - Revelstoke Newcomers website (spring 2011)
2. Up to date transit & paratransit information.
3. As well, there are a number of ‘empty’ or ad-based websites out there right now – for example, www.revelstoke.com, www.discoverrevelstoke.com (Sotheby’s), www.movingtorevelstoke.info - The City’s website has the potential capacity to legitimize other community-based websites by providing onsite links to the above, or for example, to the Chamber of Commerce website, in the appropriate locations.

In my role as a CFDC Board member, for a few years now I have been on the volunteer committee. The goal of this committee is to both celebrate the commitment & achievements of community volunteers as well as encouraging new residents to volunteer, thus increasing community engagement & sense of belonging. There is a definitely need for a web-based portal through which organizations can post volunteer opportunities and where prospective volunteers can post their desire to do so. Again, the City of Revelstoke website is a natural fit for this web-based activity & there are examples of viewer-managed programs on the websites of other cities. The role of CFDC’s volunteer committee could be to ensure that community organizations & the public at large are well aware of this portal once it is up & running.

Thank you for your consideration.

REVELSTOKE COMMUNITY SOCIAL DEVELOPMENT COMMITTEE (RCSDC)

What is it?

RCSDC is a committee of council comprised of 2 city councilors, representatives from a variety of social sector organizations as well as the Chamber of Commerce, Credit Union, Community Futures, and 2 public at large. The current chair is Nelli Richardson, Executive Director of the Revelstoke Women's Shelter and former city councilor.

RCSDC has been active for just over 2 years, since the spring of 2008, when it was recognized that social planning and understanding the social needs of community members needed to become a priority for Revelstoke.

In July of 2008, a social development coordinator (Jill Zacharias) was contracted to assist the committee in achieving its objectives. The contract supports a 1/2-time (20 hours per week) position and is reviewed annually.

The city's Department of Community Economic Development provides administrative support and contract management.

Purpose?

The committee contributes to achieving the Community Vision by supporting all citizens through a responsible and caring social system. An annual work plan is developed to guide the committee on priority actions.

Its primary objective is to facilitate proactive planning for positive social change in Revelstoke. This is carried out through a variety of ways:

1. Facilitating communication and collaboration amongst community organizations to support them to work together on community social challenges and opportunities;
2. Supporting action on high priority projects identified in the Community Development Action Plan;
3. Identifying new social challenges and opportunities in the community and identify ways to meet these challenges and access these opportunities;
4. Providing the City of Revelstoke with information and recommendations on community social challenges and priorities;
5. Communicating social issues and information within the community and externally; and,
6. Maintaining and updating the social aspects of the Community Development Action Plan.

The **priorities** that have been identified by the committee are providing support for seniors, addressing substance use issues, and supporting the sector by facilitating communication and organizing learning events.

Projects to date:

1. Supporting Seniors in Revelstoke

- **An Age-Friendly Plan for Revelstoke and Area (2009)** – This plan identifies way for Revelstoke to be more inclusive of its aging population.
- **Revelstoke Seniors Resource Guide** – A comprehensive guide to local, regional, provincial and federal resources specific to seniors.
- **Speaker series at the Seniors Centre** – Geared to answer questions seniors might have on a variety of topics (e.g. Home & Community Care; Wills, Power of Attorney & Representation Agreements; Falls Prevention; Prescription Drug Use & Misuse)
- **Grant-writing support for the Seniors Association** – Resulted in up-grading the computer lab at the Seniors Centre with new computer equipment; installation of a WII system; and new kitchen appliances for the Centre.

- **Volunteer Coordinator** – Based out of the Seniors Centre, this is a pilot project focused on recruiting and training volunteers (of all ages) to help support residents in need through developing 3 programs: Volunteer Driver Program (for both in-town & out-of town medical appointments), Good Morning Program (friendly phone calls to isolated residents), and computer Tutorials in the lab.
- **Grit Box Pilot Project** – In partnership with Public Works, the project will address icy sidewalks downtown this winter.

2. Addressing Problem Substance Use in Revelstoke

- **Revelstoke Community Substance Use Strategy (2010)** – The plan provides a framework to help reduce risk factors and build on protective factors for all ages and work towards positive changes that will ensure a healthier and safer community.
- **Upcoming projects** – RCSDC is just embarking on a number of projects to support recommendations in this plan.

3. Updating the Social and Integrating Goals of the Community Development Action Plan

- This plan provides guidance to citizens, community organizations, government agencies, the City and CSRD on how to address community issues and take advantage of opportunities. The first update of social and integrating goals was completed in 2009 and the 2010 update is underway.

4. Other projects

- **The Directory of Social Services for Revelstoke & Area** – This comprehensive directory is updated every 6 months & contains program and contact information for everything from the Community Response Network to the Welcome Wagon.
- **Website** – www.revelstokesocialdevelopment.org - Celebration of recent achievements in the social sector, meeting minutes, work plan, important documents, events calendar etc.
- **Learning events** – The coordinator facilitates learning events & training for the social sector both independently & in conjunction with regional bodies.
- **Sharing information regionally** – To date, the coordinator has spoken at a variety of venues in Kamloops, Rossland and Cranbrook, and well as regional teleconferences.

Interesting facts:

- To date, RCSDC has brought in about **\$75,000** to support project development in Revelstoke.
- The social sector contributes about **\$34 million** to the local economy (2008) – this includes Interior Health & other health care providers, School District #19 & other educators, fire & police & some other city services like the preschool, MCFD, employment services, non-profit organizations, churches and support groups.
- In 2008, the social sector (as above) represented **547 jobs** – both part-time and full-time – in Revelstoke and Area.
- As well, in 2006 the Census began to track hours of **unpaid work**. At that time, 5,525 people in Revelstoke reported hours of unpaid work in the week prior to the Census. This includes housework, looking after children or hours of unpaid care or assistance to seniors. This represents about **76% of the population** of Revelstoke.
- Of this, **895 residents** aged 15 years and over reported hours of **unpaid care or assistance to seniors**.
- The social sector serves everyone in the community from the prenatal infant to end-of life care.
- Social planning is one of the four pillars of sustainability and builds community resiliency.

For further information contact:

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