

## SUPPORTING SOCIAL PLANNING and ACTION in REVELSTOKE

### Social Development Committee Meeting Minutes May 7, 2008

**PRESENT:** Cathy Girling, Nelli Richardson, Brian Sumner, Steve Bailey, Garry Pendergast, Melodie Kindret, Lory Borges

**STAFF:** Alan Mason, Director of Community Economic Development  
Debra Wozniak, Administrative Support

**REGRETS:** Anne Cooper, Jane McNab, John Yakielashek, Elmer Shoji, Matt Singh, Bill MacFarlane, Mary Kline

1. Call to order – Alan Mason called the meeting to order at 4:10 PM.
2. Approve Agenda – Additions:
  - Social/Rental Housing Situation
  - Steven Hui resignation
3. Election of Chair – Nelli Richardson was appointed by acclamation.
4. Review Notes of Meeting held April 9, 2008  
Revise attendance to include Garry Pendergast.  
Action Items:
  - Mental Health Feasibility Study – Nelli Richardson advised that the steering committee met to review the consultant’s report and put forth their comments. The next day the committee met with stakeholders to discuss moving forward with a supportive housing project for 8 – 12 people.
  - Housing Resource Centre – Brian advised that the issue was discussed at the Revelstoke Community Housing Society meeting. The response was that the Society has limited resources and staffing to take on a lead role at the current time, although the Society is willing to partner and offer some expertise. Nelli advised that Community Connections has no interest in continuing the Housing Registry.
  - Creating housing options for families and ‘hard to house’ residents – Agreed that there is a critical need for those who cannot afford \$1200+/mo rent. Without a Housing Resource Coordinator, the Social Development Coordinator will be spending much of their time dealing with this issue.

**Action:**

Staff to research possible funding sources for housing outreach coordinators which would likely require the community to establish the need for this position.

**Action:**

Staff to research application needs for Emergency Housing and what would be needed to complete the required Emergency Plan.

- Long and short term preference for staff – pros & cons file to be appended to the meeting notes.
  - Invitation for Letters of Interest for contract coordinator support – Cindy completed draft; Debra revised to include task items transferred from administrative support.
- Agreed that the meeting notes are accurate and are to be forwarded to next Council meeting.
5. Administrative Support Work revisions – Debra revised the tasks to reflect what she was able to provide, the remainder of the tasks were transferred to the Contract Coordinator position.
  6. Contract Coordination Support call for Expression of Interest – Alan reviewed the process of issuing the invitation. Advertising will be placed in the local newspaper for May 14 & 21. Respondents will be given the Invitation information as well as the workplan. Invitations and workplan will also be circulated to pre-determined individuals/organizations as well. Closing date for expressions of interest is May 27. Respondents will then be short listed to submit proposals.
  7. Financial Report – Debra circulated a summary of the year to date expenditures totaling \$9,645.09. It was noted that budget has not yet been prepared.
  8. Workplan Review – Debra has revised to reflect changes in administrative and coordination responsibilities. The headings were also modified slightly. The revised workplan will be re-circulated with revision date clearly noted on the plan.
  9. Other Business
    - Rental Housing Issues – Brian reviewed a PowerPoint presentation he has put together about rental housing issues. The key to moving forward on finding solutions is to source out funding opportunities for social housing projects. Nelli advised that the City will be meeting with BC Hydro regarding housing Turbine 5 workers and that tonight the Housing Society is launching its waitlist for development of non-market housing solutions.
    - Steven Hui submitted his resignation - due to staffing shortages at Pharmasave he will be unable to make the commitment for full participation. Noted that the full committee complement is now short one community citizen member and two social sector members per the attached Core Committee Membership List.
  10. Meeting adjourned at 5:30 PM

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Nelli Richardson, Chair

**SOCIAL DEVELOPMENT CORE COMMITTEE MEMBERS**

	<b>Name</b>	<b>Membership Category</b>	<b>Term</b>
1	Vacancy	Social Service Provider	Two Years
2	Vacancy	Social Service Provider	Two Years
3	John Yakielashek	Social Service Provider	Two Years
4	Gary Pendergast	Social Service Provider	Two Years
5	Lory Borges	Social Service Provider	Two Years
6	Melody Kindret	Business - RCU	Two Years
7	Jane McNab	Business - CFDC	Two Years
8	Steve Bailey	Business - RMR	One Year
9	Cathy Girling	Social Service Provider	One Year
10	Ann Cooper	Social Service Provider	One Year
11	Mary Kline	Social Service Provider	One Year
12	Elmer Shoji	Citizen at large	One Year
13	Brian Sumner	Citizen at large	Two Years
14	vacancy	Citizen at large	One Year
15	Nelli Richardson	Councillor & Chair of City Social Committee	
16	Bill MacFarlane	Councillor	