

## **SUPPORTING SOCIAL PLANNING and ACTION in REVELSTOKE**

### **Social Development Committee Meeting Minutes July 8, 2008**

**PRESENT:** Nelli Richardson, Cathy Girling, Brian Sumner, Steve Bailey, Garry Pendergast, Melodie Kindret, Lory Borges, Jane McNab, Bill MacFarlane

**STAFF:** Jill Zacharias, Contract Coordinator  
Alan Mason, Director of Community Economic Development  
Debra Wozniak, Administrative Support

**REGRETS:** John Yakielashek, Anne Cooper, Elmer Shoji, Mary Kline

1. Call to order – Chair Nelli Richardson called the meeting to order at 8:35 AM and welcomed Jill Zacharias as the new contract coordinator.
2. Agenda – no additions, accepted as presented.
3. Approve Minutes of Meeting held June 3, 2008  
Alan Mason advised as a follow up action item that BC Housing will be issuing an RFP for a homelessness outreach coordinator.

**Motion:**

Moved by Cathy Girling and seconded by Bill MacFarlane to approve the Minutes of the meeting held June 3, 2008. **Carried**

4. Coordinator's Report:
  - Jill has secured an office at Suite G in this building (200 Campbell Avenue, 2<sup>nd</sup> floor) and will forward new email address and phone number soon.
  - She is working with Alan Mason to complete a coordination contract effective July 15, 2008 to July 15, 2009. Planning to work 80 hours per month (averaging 20 hours/week).Discussion followed:
  - Brian Sumner hoping that with the social coordinator in place, the various agencies will now be more enabled to work together and build stronger relationships to achieve self empowerment rather than wait for government programs to lead the way.
  - Jane McNab will forward to Jill the contact information for an asset building speaker from Seattle.
  - Agreed that a regular meeting time will be established in the fall. Debra will set up doodle to determine appropriate time.
  - An executive committee and vice chair to be determined in the fall.

5. Action Plan Review and Priorities to September 30, 2008:

Objective 1: Communications

- First task will be to meet with all social services providers to update contact information and establish a relationship. A Social Service Provider Directory will be developed (using the template from Community Connections) and posted on the City's website.
- Jill will start collecting funding program information and set up database – all members to forward any funding program information to Jill.
- Jill to contact Times Review to do an article on the Social Development Coordination role in the community.

Objective 2: Projects

- Jill will review what projects are underway / planned as she meets with Social Service Providers.
- Garry Pendergast advised that the Retail Foundations, Trade Up and Residential Construction programs are not part of the continuing education program at Okanagan College and may be at risk of being dropped. Jill to draft letter to Okanagan College locally and the OC Board requesting that they continue offering these programs in Revelstoke and attach a list of the committee membership.

**The Committee recommends that:**

**“City Council write a letter to Okanagan College advising that the Retail Foundations, Trade Up and Residential Construction programs are important training programs for Revelstoke and that they continue to offer these programs at the Revelstoke Centre”**

- Housing responsibility was discussed. Nelli advised that the Housing Society has the mandate to address housing projects, but is not currently in a position to deal with all the issues. Agreed that the Social Development Committee may become involved in some housing issues but housing is not to become the focus of activities.

6. No Other Business

7. Next meeting – Debra to set up doodle for a meeting in September.

8. Meeting adjourned at 9:40 AM.

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Nelli Richardson, Chair