

SUPPORTING SOCIAL PLANNING and ACTION in REVELSTOKE

**Social Development Committee Meeting Minutes
September 17, 2008**

PRESENT: Nelli Richardson, Anne Cooper, Cathy Girling, Steve Bailey, Lory Borges, Jane McNab, Bill MacFarlane, Elmer Shoji, Mary Kline

STAFF: Jill Zacharias, Contract Coordinator
Alan Mason, Director of Community Economic Development
Debra Wozniak, Administrative Support

REGRETS: John Yakielashek, Brian Sumner, Garry Pendergast, Melodie Kindret, Melissa Klages

1. Call to order – Chair Nelli Richardson called the meeting to order at 8:30 AM.
2. Agenda:
Motion:
Moved by Jane McNab and seconded by Anne Cooper to approve the agenda.
Carried
3. Approve Minutes of Meeting held July 8, 2008
Motion:
Moved by Bill MacFarlane and seconded by Mary Kline to approve the Minutes of the meeting held July 8, 2008.
Carried
4. Coordinator’s Report – Jill reviewed the coordinator’s report. Discussion followed regarding the priorities and identified gaps:
 - a) Our aging population: Nelli Richardson noted that there are unfunded beds available to accommodate some of the wait list for residential care but they will not be opened as we already exceed the province’s formula for funded residential care beds.
 - Cathy Girling advised that she is not the Senior’s Counsellor as advertised in the Parks & Recreation Fall Calendar. Jill will follow up and confirm if Bev Wiege is acting in this position.
 - The Senior’s Association is most willing to assist with getting information out to their members.
 - **ACTION ITEM:** Jill and Cathy to initiate a meeting with seniors and service providers to establish what can/needs to be done to help address the identified gaps in services, including communicating with the public via various media.
- b) Substance Abuse: Anne Cooper cautioned that we need to be sure we have the facts before we take any action on issues.
 - **ACTION ITEM:** Jill will try to get facts on substance abuse incidents and crime and start facilitating goal setting and action planning with the Substance Abuse Task Force.

- c) Interior Health – noted that IH is moving towards an evidence based funding formula.

THE COMMITTEE RECOMMENDS THAT:

The City of Revelstoke forward a letter to Julie Lowes requesting that a long term plan be prepared for Revelstoke taking the resort development into consideration.

- d) Presentation to new Council – agreed that Jill prepare a 10 minute presentation describing an overview of the social sector and the people it serves, successes and current challenges and its economic contribution to the community including the number of jobs. The goal is present at the first Council meeting in January.
5. Committee Membership:
- Melissa Klages has been appointed by Council as a member from the community at large.
 - Jill advised that Linda Chell is willing to participate as a social sector representative.

Motion:

Moved by Jane McNab and seconded by Lory Borges that Linda Chell be appointed to the committee as a social sector representative. **Carried**

- One social sector vacancy remains that will be filled by Nelli Richardson when her term as City Councillor expires in December.

6. Regular Meeting Schedule – agreed to meet at 8:30 AM on the 4th Wednesday of the month. Dates to the end of June 2009 are:

October 22, 2008
November 26, 2008
January 28, 2009
February 25, 2009
March 25, 2009
April 22, 2009
May 27, 2009
June 24, 2009

Method for Meeting Minutes approval and public release – Debra will circulate to committee members ASAP following the meeting requesting that they be reviewed by an indicated deadline and respond with any errors/omissions via the email function: “reply to all”. A doodle link will also be sent with the minutes for ALL in attendance to access to indicate their approval of the minutes for release to Council and subsequent release to associate members and posting on our website after they have been received by Council.

Jill is to provide committee members with a meeting package for review on the Friday prior to the meeting date. Members unable to attend the meeting are asked to provide Jill with any comments and/or input beforehand if possible.

7. Website:
Draft outline reviewed – add link to State of the Basin report when completed and move achievements to home page. Draft content will be circulated for review before next

meeting. Jill will take content to webmaster for quote on creating the website.

8. Directory:

Jill advised that the copy circulated is a first draft and there is still more data to be documented. Members to review and advise Jill of any corrections. Jill to revise the formatting to eliminate duplicate entries for service providers.

9. No Other Business.

10. Roundtable:

Anne Cooper – school enrolment is up slightly from initial projections, but still doesn't meet the projections we are funded for.

Jill Zacharias – Community Futures will be installing video conference equipment that will be available to the community to access.

11. Meeting adjourned at 10:15 AM.

Nelli Richardson, Chair