

SUPPORTING SOCIAL PLANNING and ACTION in REVELSTOKE

Social Development Committee Meeting Minutes Business Information Centre Boardroom January 28, 2009

PRESENT: Tony Scarcella, Lory Borges, Mary Kline, John Yakielashek, Steve Bailey, Brian Sumner, Melissa Klages, Melodie Kindred, Linda Chell, Antoinette Halberstadt, Jane McNab, Elmer Shoji, and Nelli Richardson.

STAFF: Jill Zacharias

GUEST: Karolyn Kempton contract reporter for Revelstoke Times Review

REGRETS: Anne Cooper, Alan Mason, Cathy Girling.

1. Call to order – Chair Nelli Richardson called the meeting to order at 8.30 am
Deb Wozniak is sick so Jane offered to do the minutes.
2. Nelli welcomed the new City Council representatives: Tony Scarcella and Antoinette Halberstadt. Karolyn Kempton explained her role with the Times Review and asked if she could record the meeting –all agreed.
All committee members introduced themselves to the new members.
Nelli thanked Jill for her excellent presentation to City Council yesterday.
3. **Agenda**
Motion
Moved by Linda Chell and seconded by Lory Borges that the Agenda be approved with the addition of “Authentic Leadership –Brian Sumner” and “Advertisement –Nelli Richardson.”
Carried
4. **Minutes of November 26, 2008**
Motion
Moved by Melodie Kindred and seconded by John Yakielashek that the Minutes of November 26, 2008 be approved.
Carried
5. **Coordinators Report**
Jill Zacharias reviewed the Coordinators report:
 - Hopes to do another presentation to Council in June to update them on the progress being made.
 - Seniors grants – extra work over and above the coordinator’s 80 hours a month will be paid from the grant. Although the UBCM grant is for creation of a policy document the Committee felt that it was appropriate work as it would lay the foundation for future projects.

- Jill will send the Minutes of the Seniors Planning Committee, the Seniors' Issues Survey and the table showing how the work of the two seniors projects merge, to all Committee members.
- February 18, 2009 at 3:15 pm Jill Zacharias and Cathy Girling will be hosting a public meeting for seniors at the Seniors Center (coinciding with the monthly Birthday Party) as one of many points of contacts to explain seniors projects and get surveys completed. If Committee members know any seniors please give them a copy of the survey and if needed help them to complete it.
- Substance Abuse: Committee supports the approach and the goals for 2009/2010. Dan Reist from Centre for Addictions Research BC has a health-based approach to addressing Substance Abuse - presentation arranged for March 3 & 4. Jill obtained a \$1,000 grant from the Revelstoke Health Foundation to help pay the presenter's expenses. John Yakielachek offered to work with this sub-committee. Jill to ensure Crimestoppers people are invited to the forum.
- The Taxi letter was approved at the Council meeting of January 27, 2009. Members requested a copy of this letter which requests improvements to the taxi service in Revelstoke. The Chamber of Commerce has also been lobbying Government on this issue.

Letters – in future letters requesting action/support etc. from other organizations will be sent to all Committee members for information/feedback. Please note that the time for giving feedback will be very short.

6. New Business:

- March meeting –the CEDNET Rural Network AGM will be in Revelstoke March 24-26th. The Committee meeting will be moved to April 1st so that members can attend the AGM if interested –Jill will send out the agenda and more information as soon as she receives it.
- Hours –Jill presented her hours. General allocation is:
 - Communication /Coordination and Support 25%
 - Seniors Projects 50%
 - Substance Abuse 25%
- Membership:

The question was raised that if a committee member is unable to attend a meeting may she/he send an Alternate –it was felt that this would not be productive. Jill will ensure that all meeting information is sent out several days before the meeting and people can respond to this information directly to her before the meeting if they are unable to attend. Associate members are welcome to attend and observe meetings. If an associate member would like anything brought to the committee, contact Nelli Richardson or Jill Zacharias.

Gary Pendergast has resigned as he has changed jobs and is no longer able to represent community organizations –they are now represented by existing members. It was decided not to replace him now as many people's one year term expires in April and there will be a call for new members at that time. Cathy Thacker from the Employment Centre has expressed interest – Jill Zacharias will let her know the process.

Alan, Nelli and Jill will review the Terms of Reference re membership and its approval and the topic will be on the February agenda.

7. Other Business

- Authentic Leadership In Action Conference - Brian Sumner will be attending the conference at Royal Roads in Victoria and will give a ride to anyone else wishing to attend. Jane will inquire if CFDC would be interested in supporting Jill to attend – conference fees are \$1600 and Social Planning does not have a Pro D budget for staff.
- Nelli has been asked if the Committee would like to pay for an advertisement in a book being put together on Drugs. It was decided that this was not relevant at this time.

8. Roundtable.

- Melissa, Linda and Elmer left the meeting at 9.45 am.
- Tony –learning lots and appreciates the work being done.
- Mary –Residential Construction program needs 3 more participants to ensure that it can be run –she gave everyone a leaflet and encourages people to contact her.
- John –attends the ECD committee and was impressed how each member of the committee takes on “ the mantle of the community “ i.e. they help the person rather than passing them on to someone else.
- Jill (for Linda): The EDI (Early Development Instrument) results for Revelstoke were unprecedented (expected 8-10% of children entering Kindergarten to be “at risk”. In Revelstoke it was 2.8% this year). Anne Cooper is presenting at a conference in Montreal this week –she is a keynote speaker and leading several sessions. Tracy is also at the conference. When they return this information will be posted on the website under “Celebrations of Achievements” on the home page.
- Brian – The emergency housing fund is rapidly being depleted so Laura Berarducci from Renters’ Voice has organized a fund raising raffle with great prizes from a variety of community businesses. Tickets will be on sale at various locations starting February 1st, for six weeks.
- Melodie – The Credit Union has been hearing from clients who own trailers on private land –the land has been sold and the clients need loans –however they do not qualify for loans and the trailers are too old to be moved it was suggested that they be directed to Corin Flood to talk about qualifying for the subsidized housing and that Brian raise this issue with the housing committee.
- Antoinette –Council has sent the “Recycling Containers” topic to Public Works requesting them to create a plan.
- City Council signed a letter to BC Government requesting a Poverty Reduction Plan be created. She will send copies of this letter to the Committee for them to forward to their organizations. Nelli will sign this letter on behalf of the Social Development Committee.

9. Meeting adjourned at 10.05 am

Nelli Richardson, Chair

**Revelstoke Community Social Development Committee
Coordinator's Report
January 28, 2009**

1. Communication, Support & Coordination

Directory – updated in December, re-distributed electronically, going out in ‘new resident’ packages.

Website – have set up a tracking system to determine use. Will be updating Home Page with new information (Community Connections, OC, EDI, Seniors’ planning).

Presentation to City Council – Jan 27th

BC Healthy Communities Grant (\$2500) – for May 5th Planning Session (applied - will hear by mid-February if successful).

Committees/Groups

- Dec 1st & Jan 26th – Screen Smart committee - Screen Smart week runs Mar 30th – April 5th – Guest speaker April 4th on Computer Safety
- Dec 2nd - RLAC - \$30,000 funding from Ministry of Education – ensures continuity of literacy coordination for another year.
- Dec 10th – Participated in a ‘Sense of Place’ focus group with Parks Canada (Kathy Ready & Rick Reynolds) – ‘Connection to Place’ – linked to a desire to protect. Interesting discussion about Park use and the historical links between community and the park.
- Jan 7th – Economic Development Commission
- Jan 11th – CFDC Planning Session
- Jan 19th – Early Childhood Development Committee – Revelstoke 2008 Early Development Instrument measurements (only 2.8% of kindergarten children overall who are vulnerable) were *unprecedented* compared to the rest of the province. Exemplifies the success of ECD strategies and initiatives.
- Jan 20th – OCP meeting
- Jan 23rd – participated in Family Literacy Day as a reader to grade 4/5 class at Arrow Heights Elementary.

Individuals

- Dec 3rd & Jan 8th - Met with new City Planner, John Guenther
- Dec 18th – orientation with Antoinette Halberstadt – new Council rep
- Jan 12th – orientation with Tony Scarcella – new Council rep
- Jan 27 – Innamarie Opperman

2. Seniors’ Planning

- Obtained a \$10,000 grant from UBCM to create an ‘Age-Friendly Plan’ for Revelstoke. This is specifically a document that will support local governments to develop and implement policies that facilitate the development of age-friendly communities -involves reviewing the OCP.

- Obtained a \$10,000 grant from the CBT to carry out specific short-term actions that were identified as community needs at the November 4th planning session. For example, a comprehensive resource guide for seniors on how to access local and government services, the workshop series, new programs.
- I've established a steering committee to provide input & direct these 2 processes (Cathy Girling, Jane McNab, Tony Scarcella –RCDSC- Dale Morehouse, Fred Schraeder, Bev Wiege –Seniors' Assoc- Audrey Austin, Julie Lowes –Interior Health).
- The community consultation phase has been initiated – survey, focus groups.
- The time frame for both projects is the end of 2009; but one goal is to build in sustainability to ensure more long-term impacts of the work done.
- On Jan 15th – Cathy Girling & I presented to the seniors' association to introduce the projects.
- As well, I have been facilitating organizational capacity-building for the Seniors' Centre – spoke with Jim Cook, who will be doing a board development session on Wed Feb 4th at the regular board meeting of the Seniors' Association.
- Another goal: get the computer centre at the seniors's centre back up & running – Gary Pendergast to report.

3. Substance Abuse

- A subcommittee has been struck specific to substance abuse – Elmer Shoji, Lory Borges, Melissa Klages.
- In early March, we'll be bringing in Dan Reist from the BC Centre for Addictions Research to do a public presentation (Tuesday Mar 3rd) and a Stakeholder Workshop/Planning Session (Wednesday Mar 4th – morning) on “Building a Community-Wide Approach to Address Substance Abuse”. This will provide a starting point for a comprehensive strategy.
- Obtained a \$1000 grant from the Revelstoke District Health Foundation to cover Dan's travel/accommodation expenses.
- Our goals are to complete the strategy in 2009, addressing the four pillars: Prevention, Treatment, Harm Reduction, and Enforcement.
- And in 2010, begin implementation of the plan.

4. Miscellaneous

- Taxi letter – written – went off to Council – approved by the Committee of the Whole, went to Council for approval Jan 27th
- I provided a letter of support for OC Essential skills grant application (to promote workplace literacy).
- CEDNET Rural Network AGM & workshops in March – conflict with our meeting - change meeting date to April 1st? (Enterprising Non-profits workshop)

**RCSDC Social Development Coordinator
2008/2009 WORKPLAN**

First Quarter – October 15th, 2008 to January 14th, 2009

Date	Task	Hours	Total
From Oct 15th 2008			
	Fielding emails/reviewing materials (1.5 hrs/day)	16.5	
	Steering Committee meeting (including prep time)	3.0	
	Directory – Final Draft	5.0	
	Seniors Strategy – research, coordination	8.0	
	Substance Abuse Strategy - research	6.0	
	Website	6.5	
	Meeting with Social Sector Members & organizations (including prep time) ECD Webcast, CRN	2.5	
	CC Health & Wellness Fair (Oct 26), materials prep	8.0	55.5
November 2008			
	Fielding emails/reviewing materials (1.5 hrs/day)	28.5	
	Website – content management training/launch/receiving info for updating	4.0	
	Steering Committee meeting (including prep time)	3.0	
	Seniors Strategy – planning session, follow-up, grant application	15.0	
	Substance Abuse Strategy	8.0	
	Presentation to Council – research & preparation	14.5	
	Meeting with Social Sector Members & organizations (including prep time) – Early Childhood Development, Emergency Housing, Parks Canada, Rob Girard, Melissa Klages, Corin Flood, Linda/Tracey, Gayle Morgan, Lori Borges	15.0	
	Communications – newspaper article Re: directory/website/ad – didn't publish.	2.0	90
December 2008			
	Fielding emails, reviewing material sent to me (1.5 hrs/day)	22.5	
	Presentation to Council – research & preparation	5.0	
	Seniors Planning - grant applications (CBT, UBCM)	18.0	
	Substance Abuse Strategy – preparation for planning session/Contact with Dan Reist, CARBC	3.0	
	Directory update	1.5	
	Meeting with sector members/organizations/citizens – Screen Smart, RLAC, John Guenther, Antoinette Halberstadt, Parks – Connection to Place focus group, Seniors, CFDC	10.0	
	BC Healthy Communities Grant application for spring planning session	6.0	
	Communications – gathering material for Taxi letter	2.0	68
	Off December 22nd to January 2nd		
To January 14th 2009			
	Fielding emails, reviewing materials (1.5 hrs/day)	12.0	
	Seniors Planning	20.0	
	Meeting with sector members etc. – Economic Development Commission, Cathy Girling, Tony S.	8.5	
	BC Healthy Communities Grant application	2.0	
	Substance Abuse – struck steering committee/Dan R.	2.5	45
	TOTAL HOURS		258.5