

# SUPPORTING SOCIAL PLANNING and ACTION in REVELSTOKE

## Social Development Committee Meeting Minutes 8:30 a.m. Wednesday May 27, 2009

**Present:** Nelli Richardson, Anne Cooper, Tony Scarcella, Brian Sumner, Cathy Girling, Lory Borges, Melissa Klages, Antoinette Halberstadt and Linda Chell  
**Staff:** Jill Zacharias and Debra Wozniak  
**Guest:** Corin Flood, General Manager, Revelstoke Community Housing Society  
**Regrets:** Melodie Kindret, Jane McNab, Mary Kline, John Yakielashek, Steve Bailey and Alan Mason

1. **Call to order** – Chair Nelli Richardson called the meeting to order at 8:33 am.

### 2. **Additions to & approval of Agenda**

#### **Motion**

Moved by Cathy Girling and seconded by Anne Cooper that the Agenda be approved with the addition of RRAP Workshop following the presentation by Corin Flood.

**Carried**

### 3. **Presentation by Corin Flood**

Corin reported that the Society has concluded two agreements with the City of Revelstoke: to act as the City's agent to build and sell housing; and, to develop the Bridge Creek Properties site for the provision of affordable housing. The City will be the principle funder of the works on a cost recovery basis.

The Society has almost completed a strategic plan affirming the concept of the Society being a 'one stop' entity to deliver affordable housing that meets the needs identified by the community.

The Society intends to complete Phase I unit construction this year – which is dependent on unit pre sales (requires a 5% down payment).

Discussion followed with questions from the floor:

- Rental housing – Corin advised that the Society intends to lever the \$250,000 grant from BC Hydro Unit 5 Project to develop a rental project later this year.
- Linda Chell emphasized the immediate need for affordable family rental units.
- Tony Scarcella advised that Interior Health is considering a low income seniors housing project for Revelstoke. Corin expressed concern that the proposed units would not be constructed as a high density project.

#### **RRAP Workshop**

Antionette Halberstadt advised that Nakusp is hosting a CMHC RRAP Grant Workshop for funding secondary suites on June 4 as part of an effort to encourage the development of the same.

#### **Presentation by Cathy Girling**

Cathy reported that Community Connections operates three programs with a focus on housing related issues:

- i) Housing Outreach Coordinator – Melissa Jameson, works primarily with homeless persons or those at risk of homelessness. A two year contract has just recently been signed to keep this position in the community, ensuring service for the next 3 years.
- ii) Advocate Program – assists clients with maintaining housing

iii) Tenant Support Worker – designated to assist Monashee Court tenants with maintaining their housing. This is a year to year contract.

Cathy also noted that families are considered in the BC Housing realm of services but Revelstoke does not have a facility.

Brian Sumner noted that the Revelstoke Community Housing Society will assume responsibility for formation of a sub-committee to address emergency housing.

Chairperson Nelli Richardson thanked Corin for his presentation. Corin left the meeting at 9:10 am.

4. **Correspondence** – Jill advised that two items of correspondence were received and attached to the meeting package for reference:

- i) Revelstoke Hospice Society – thank you for invitation to present at a seniors workshop
- ii) Madie Zmaeff – thank you for being invited to attend as a youth representative at the CDAP Social Action Plan review session on May 11.

5. **Approval of April 22, 2009 Meeting Minutes**

**Motion**

Moved by Linda Chell and seconded by Lory Borges that the Minutes of April 22, 2009 be approved.

**Carried**

**Business Arising from the Minutes:**

- i) City run Rec-Programs Discounts – Council has asked Alan Chell to provide a financial analysis of the program.
- ii) Terms of Reference – approved by Council as recommended.
- iii) Committee Membership – Elmer Shoji will not continue as a member, although he is interested in carrying on with the substance use subcommittee. Application for membership deadline was last Friday, but have not heard if there were any applications.
- iv) Welcome to Revelstoke Guide – the Community Development department will take responsibility for updating the document. Jill will approach CBT for funding to produce the document.
- v) Support for Single Men – Nelli advised that the committee met on Monday – talked about existing services which are available to men but are not being accessed. Would like to expand sub-committee to include: Paul Cartier (Victim Services), Mauro Morrone (CPR EFAP referral agent), and Martin Ralph. Jill will prepare an inventory of services.
- vi) RCMP/Victim Services monthly reports – RCMP reports are being sent out to committee members; Paul Carter will make Victim Services reports available to the committee after they have been to Council; Alan Mason has also agreed to pass on minutes of Housing Society minutes after they have been to council (FYI).

6. **Coordinator's Report** – Jill Zacharias reviewed the Coordinator's report.

- Jill has been asked to participate on the Planning, Building & Bylaw Advisory Commission to have input on social aspects in community planning.
- Jill has been actively networking with a variety of regional interior health representatives as well as CMHA.
- Jill will email a draft of the Age Friendly Plan to committee members for review and input – deadline for input is June 12.
- Wills, Power of Attorney and Representation Agreement workshop will take place on June 17 at Seniors Centre (not June 24)

- Workplan – committee members are to review and provide feedback by end of next week for next year’s contract. Jill will prepare a final report of her achievements on completing this year’s workplan.

**7. New Business**

- Letters of support – the committee does not have authority to write letters of support, can only make recommendations to City Council for a letter under the mayor’s signature.
- Community Health Advisory Committee – Julie Lowes, QVH Administrator, would like to have a replacement committee established to fill the void of the previous Mayor’s Advisory Committee on Health. Agreed the Nelli and Jill meet with Julie to discuss re-establishing a health advisory committee. The committee agreed that Jill sit on the committee once it is formed and report back.
- Therese Casgrain Volunteer Award – referral from City Council to ascertain if there are any candidates to be nominated from Revelstoke. Committee members to let Jill know if they know of any candidates names to put forward.
- LIRN BC Workshops – Jill advised that applications for workshops are due by July 3. Committee members to review list of 19 or suggest a workshop topic to Jill before end of next week. Agreed that Jill proceed with one application for Workshop 1 – What Makes People Healthy? An Introduction to the Social Determinants of Health.

**Next meeting dates**– The next meeting date will be June 24, 2009 at 8:30 a.m.

Meetings to the year-end will be the fourth Wednesday of the month as follows:

August 26, September 23, October 28 and November 25 (the committee agreed not to meet in July & December)

**8. In Camera** – Pursuant to Section 90.1 (j) of the *Community Charter*

(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

**9. Round table**

Anne Cooper –

- School District has issued a news release regarding the selection of three teams to submit comprehensive proposals to undertake the Revelstoke Schools Project.
- The School District has prepared a written submission for the Neighbourhoods of Learning funding and waiting for approval of selected enhancements that will allow for an extra 15% of space.

Brian Sumner – just returned from a one week leadership course at Royal Roads.

Cathy Girling –emailed a download link to the Poverty Reduction Policies and Programs in BC.

Linda Chell – celebrating the 20<sup>th</sup> Anniversary of the Revelstoke Child Care Society on June 17 – all invited.

Nelli Richardson – Community Response Network is hosting a World Elder Abuse Awareness Day Tea at Moberly Manor on June 15.

**10. Adjournment** - The meeting was adjourned at 10:32 a.m.

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Nelli Richardson, Chair

**Revelstoke Community Social Development Committee  
Coordinator's Report - May 27, 2009**

**1. Communication, Support & Coordination**

- ❖ April 22<sup>nd</sup> – Renters' Voice
- ❖ April 24<sup>th</sup> – John Guenther (OCP submission)
- ❖ April 27<sup>th</sup> – Early Childhood Development Committee
- ❖ April 27<sup>th</sup> – Neighbourhoods of Learning community meeting
- ❖ April 28<sup>th</sup> – RLAC
- ❖ April 30<sup>th</sup> – CFDC
- ❖ April 30<sup>th</sup> – City parking committee (seniors' needs)
- ❖ May 6<sup>th</sup> – Theresa Hermany, Interior Health, Regional Facilitator, Population Health (Social Determinants – Income)
- ❖ May 11<sup>th</sup> – CDAP planning session at the Hillcrest
- ❖ May 13<sup>th</sup> – Linda Nixon, former Moberly Manor administrator
- ❖ May 14<sup>th</sup> – Seniors' Planning Committee
- ❖ May 15<sup>th</sup> – Seniors/Alan Chell – New Horizon's Grant application
- ❖ May 21<sup>st</sup> – Welcome to Revelstoke guide meeting/OC
- ❖ May 21<sup>st</sup> – Planning, Building & Bylaw Advisory Commission
- ❖ May 22<sup>nd</sup> – Meeting coordinate resources for seniors' computer lab (OC/RLAC)
- ❖ May 25<sup>th</sup> – Early Childhood Development Committee

**2. Seniors' Planning**

- ❖ Age-Friendly Plan – OCP submission April 24<sup>th</sup>, included a recommendation that seniors have their own section, and draft community goal, policies and implementation; SHSI progress report submitted to UBCM on April 30<sup>th</sup>, and included as attachments - seniors' planning committee membership, seniors' survey final report, OCP submission, map of proposed seniors' pedestrian routes, and a media clip. AFP draft is complete; public review June 1 to 12 – information panels will be set up in the hallway of the community centre, along with a feedback form, and copies of the draft.
- ❖ 'Supporting our Seniors' – facilitated a meeting to coordinate resources to support learning at the seniors computer lab; will assist seniors' association with New Horizons grant application (to support a volunteer coordinator position in partnership with City of Revelstoke Parks & Rec); will facilitate a workshop on June 24 – 'Wills & Power of Attorney'.

**3. BC Healthy Communities –**

- ❖ CDAP Review Event at the Hillcrest May 11<sup>th</sup> - 36 participants – 16 speakers – no 'gliches'.
- ❖ Deadline for input on the draft document is May 29<sup>th</sup>
- ❖ Target for completion – June 4<sup>th</sup> – will submit final report to BC Healthy Communities when everything is finalized.

**4. Workplan/Contract -**

- ❖ In June it is time to review the workplan/contract – input is appreciated