

**Revelstoke Community Social Development Committee  
 Social Development Coordinator  
 2008/2009 WORKPLAN YEAR END REPORT – JUNE 29<sup>TH</sup> 2009  
 (please see the end of the report for a list of acronyms)**

**Objective 1. Facilitating communication and collaboration amongst community organizations to support them to work together on community social challenges and opportunities**

<b>Task</b>	<b>Status</b>
Operational – set up and distribute office location & contact information	- <b>Done: contractor provides telephone, computer/internet, central office location in the Business Information Centre building with access to board room for meetings</b>
Fielding email communications, reviewing materials sent to coordinator	- <b>Ongoing – Mon thru Fri</b>
Monthly steering committee meetings	- <b>9 meetings (Sept-June, excluding Dec); meeting packages include agenda, minutes, monthly coordinator report, quarterly report on time management, correspondence, handouts</b>
Meeting with social sector members, including those who are not on RCSDC	- <b>Initially met with 41 social sector members (July to October); since then, average is between 5 and 8 per month</b>
Sign up for web lists for various organizations & agencies to keep abreast of capacity-building and new funding opportunities & communicate these to appropriate groups or organizations; assist with funding applications as needed	- <b>Brandon Hughes (Rural Secretariat)</b> - <b>Tamarak</b> - <b>Enterprising Non-Profits</b> - <b>Engage! To create vibrant communities</b> - <b>CEDNET Newsletter</b>
Attend meetings of social sector organizations and groups. - Early Childhood Development Committee - Revelstoke Literacy Action Committee - Renters' Voice - Substance Abuse Task Force - Emergency Housing Committee	<b>Attendance:</b> - <b>ECD - 6 meetings</b> - <b>RLAC – 4 meetings</b> - <b>RV – 5 meetings</b> - <b>Sub task force – 1 meeting before group dissolved</b> - <b>Emerg housing – 4 meetings (no longer on comm)</b>

<ul style="list-style-type: none"> <li>- Screen Smart</li> <li>- OC – Welcoming &amp; Inclusive Communities and Workplaces Program</li> <li>- Seniors Planning Committee</li> </ul>	<ul style="list-style-type: none"> <li>- <b>SS – 3 meetings</b></li> <li>- <b>WICWP – 3 meetings</b></li> <li>- <b>Seniors – 6 meetings</b></li> </ul>
Write letters of support or other communications as required	<b>- Recommendations are made to Council to write letters if needed</b>
Organize local learning events as opportunities arise and/or are required	<ul style="list-style-type: none"> <li>- <b>March 3/4 – Dan Reist (BC Centre of Addictions Research) sessions</b></li> <li>- <b>April 15 – ‘A Quick Guide to Home &amp; Community Care’ at the Seniors Centre</b></li> <li>- <b>May 11<sup>th</sup> – CDAP review</b></li> <li>- <b>June 17 – ‘Wills, Power of Attorney, and Representation Agreements’ at the Seniors’ Centre</b></li> </ul>
Facilitate participation in community-wide initiatives	- Ongoing
Host annual event to celebrate achievements	- <b>May 11<sup>th</sup> – CDAP review/dinner event</b>

**Objective 2. Supporting action on high priority social projects identified in the Community Development Action Plan/ Maintaining and updating the social aspects of the CDAP.**

Task	Status
Substance Abuse – support substance abuse task force by initiating a community-wide strategy, researching and collecting relevant data, facilitating action-planning session, bringing additional community members to the table, assisting with fundraising or funding applications as needed, and acting on recommendations.	<ul style="list-style-type: none"> <li>- <b>Substance Abuse Task Force dissolved in Fall 08 (see Objective 3)</b></li> <li>- <b>Gathered local data from a number of sources</b></li> <li>- <b>Facilitated Mar 3/4 workshops with Dan Reist, Centre of Addictions Research BC (supported by a \$1000 grant from Rev Comm Health Foundation)</b></li> <li>- <b>Literature review (gathering resources)</b></li> <li><b>Goal: Complete substance use strategy in partnership with IH school-based prevention</b></li> </ul>

<p>Seniors - support service providers by initiating a community-wide strategy, researching and collecting relevant data, facilitating action-planning session, bringing additional community members to the table, assisting with fundraising or funding applications as needed, and acting on recommendations.</p>	<ul style="list-style-type: none"> <li>- <b>Facilitated Nov 4<sup>th</sup> planning session</b></li> <li>- <b>Established Seniors' Planning Committee (a subcommittee of RCSDC)</b></li> <li>- <b>Age-Friendly Planning grant obtained (UBCM - \$10,000); Age-Friendly Plan complete June 19<sup>th</sup></b></li> <li>- <b>'Supporting our Seniors' grant obtained for capacity-building at the seniors' centre, workshops, and seniors' resource guide (CBT - \$10,000). This project is in process until Dec 09</b></li> <li>- <b>Assisted Seniors' Association with CBT grant to upgrade computer lab (successful - \$4000); assisted with New Horizons grant (TBA - \$25,000) for Volunteer Coordinator &amp; WII system for the centre</b></li> </ul>
<p>Health care – Encourage and support Interior Health to develop a 5 year plan that takes into consideration increased tourism and the development of Revelstoke Mt Resort (recc to council)  - continue to relay community concerns to IH via Mayor's Advisory on Health Care committee</p>	<ul style="list-style-type: none"> <li>- <b>Mayor's Advisory Committee on Health Care dissolved</b></li> <li>- <b>Goal: Re-establish a Community Health Care Advisory Committee in partnership with Interior Health (Target – Sept 09)</b></li> </ul>
<p>Check in with organizations taking leadership on social priorities within the CDAP to review status of projects/tasks</p>	<ul style="list-style-type: none"> <li>- <b>Ongoing</b></li> </ul>
<p>Welcoming new residents, introducing them to the community – 'Welcome to Revelstoke' booklet</p>	<ul style="list-style-type: none"> <li>- <b>Project initiated in partnership with OC</b></li> </ul>
<p>Facilitate RCSDC review of priorities and actions within the CDAP</p>	<ul style="list-style-type: none"> <li>- <b>September 09</b></li> </ul>
<p>Plan, facilitate and participate in community-wide review of CDAP</p>	<ul style="list-style-type: none"> <li>- <b>Facilitated May 11<sup>th</sup> CDAP review of Integrating &amp; Primarily Social Goals – project completed with support from BC Healthy Communities grant (\$2500)</b></li> </ul>

**Objective 3. Help build new collaboratives and organizational capacity when needed**

<b>Task</b>	<b>Status</b>
Assist new groups to establish governance	- As required – Support has been primarily with the Revelstoke Seniors’ Association, which is not ‘new’ but greatly needed support – organized a board development session & have provided ongoing support for executive - Goal (09): Establish Substance Use Strategy Steering Committee; establish Community Health Care Advisory Committee
Assist new groups to develop, implement and monitor work plans	- As required
Assist new groups with funding applications as needed	- Rev Seniors’ Association
Ensure new groups are working with accurate information sources	- As above; also have been attending Renters’ Voice meetings for this purpose

**Objective 4. Identifying new social challenges and opportunities in the community and identify ways to meet these challenges and access these opportunities.**

<b>Task</b>	<b>Status</b>
Continue to meet with social sector representatives and groups on a regular basis to identify common goals and priorities for action within social sector; continue to review new funding opportunities as they arise.	- Ongoing

**Objective 5. Providing the City of Revelstoke with information and recommendations on community social challenges and priorities**

<b>Task</b>	<b>Status</b>
Presentation to newly elected council and senior staff	- January 27 <sup>th</sup> , 2009 - June 23 <sup>rd</sup> , 2009
Respond to requests from Council as they arise	- Ongoing

## Objective 6. Communicating social issues and information within the community and externally

Task	Status
Create a Directory of Social Services for Revelstoke and Area	- Directory completed October 15 <sup>th</sup> , 2008 & updated regularly
Create a Website – Revelstoke Community Social Development – linked to City website	- Website up & running October 31, 2008 – updated regularly
Compile list/library (web & paper-based) of recent (last 10 years) reports/studies on local social topics	- Completed & updated as new projects are completed - resources posted on website
Presentations to Chamber, Rotary, Economic Development Commission, CFDC, service clubs etc. describing social sector initiatives, needs, RCSDC committee, and workplan	- Although no formal presentations have been made, I attend meetings regularly (see below)
Maintain website and directory of social services	- Ongoing
Provide point of contact & answer requests (local and out-of-town) for information about social conditions and the social sector	- Ongoing – have established & met with regional contacts from CMHA and IH
Participate in community-wide events	** (see below)
<p>Write regular articles for the Revelstoke Times Review Newspaper on relevant topics</p> <ul style="list-style-type: none"> <li>- Introduction to RCSDC &amp; coordinator's role</li> <li>- Website &amp; Directory announcement/description</li> <li>- Substance Abuse</li> <li>- Seniors</li> </ul>	<p>- September 24, 2008 edition</p> <p>- Although the Times Review has covered some initiatives (role of coordinator, seniors' planning, substance use), they have not been accepting articles or press releases</p>
Contribute social perspective to the OCP and other community planning initiatives (currently the coordinator sits on the Board of Directors of CFDC, the Economic Development Commission, and the OCP Steering Committee)	<p>- CFDC – 9 meetings plus SE &amp; Volunteer Revelstoke committees</p> <p>- Economic Development Commission – 3 meetings</p> <p>- OCP steering – 5 meetings</p> <p>- CDAP steering – 1 meeting (final wrap up)</p> <p>- City parking - 1 meeting</p> <p>- City Transit - 1 meeting</p> <p>- City PBAC - 1 meeting</p>
Coordinate & host asset-based community development speaker presentations/ workshops/ meetings and capacity-building events	- As required (see above)

**\*\* During the past year I have participated in the following forums:**

- October 22/08 – Early Childhood Dev Webcast: Dr Clyde Hertzman on The State of Children’s Development in BC
- October 26/08 – Community Connections Health and Wellness Fair
- November 20/08 – Childcare Society Open House; Opening of the Infant/Toddler Centre
- December 10/08 – Parks Canada – Sense of Place Workshop
- January 11/09 – Community Futures Revelstoke annual planning session
- January 23/09 – Participated as a reader in the Community Literacy Event on Family Literacy Day
- January 30/09 – Attended the coffee session with Tom Gaglardi (RMR) at the Regent Hotel
- February 18/09 – Housing Society strategic planning session
- February 23/09 – Early Childhood Development planning session
- March 3 & 4/09 – Facilitated ‘Building a Community Health Approach to Substance Use’ – Speaker/workshop with Dan Reist, Centre of Addictions Research BC
- March 9/09 – CBT Community Initiatives Grant Public Meeting
- March 24/09 – Enterprising Non-Profits workshop
- March 25 & 26/09 – CEDNET Rural Network Conference (Revelstoke)
- April 3/09 – Screen Smart guest speaker, Merlyn Horton, on internet safety (Mt. View Elementary)
- April 7/09 – BC Healthy Communities training session (Kamloops)
- April 15/09 – Facilitated workshop at the Seniors’ Centre – ‘A Quick Guide to Home & Community Care’ with speakers from Home Care Nursing, Community Care Social Work, and Hospice
- April 27/09 – School District #19, Neighbourhoods of Learning public session
- May 11/09 – Facilitated Community Development Action Plan review event at the Hillcrest with presentations from 17 social sector representatives & 36 participants
- June 1/09 – Revelstoke Literacy Action Committee planning session
- June 15/09 – Elder Abuse Awareness Day event at Moberly Manor
- June 17/09 – Facilitated workshop at the Seniors’ Centre – ‘Wills, Power of Attorney, & Representation Agreements’ with guest speaker & lawyer, Melissa Klages

**List of Acronyms**

<b>CBT</b>	Columbia Basin Trust
<b>CDAP</b>	Community Development Action Plan

<b>CEDNET</b>	Community Economic Development Network
<b>CFDC</b>	Community Futures Revelstoke
<b>CMHA</b>	Canadian Mental Health Association
<b>ECD</b>	Early Childhood Development Committee
<b>EDC</b>	Economic Development Commission (City of Revelstoke)
<b>IH</b>	Interior Health
<b>OC</b>	Okanagan College
<b>OCP</b>	Official Community Plan (City of Revelstoke)
<b>PBAC</b>	Planning, Building & Bylaw Advisory Committee (City of Revelstoke)
<b>RCSDC</b>	Revelstoke Community Social Development Committee
<b>RLAC</b>	Revelstoke Literacy Action Committee
<b>RV</b>	Renters' Voice
<b>SE</b>	Community Futures Self-Employment Committee
<b>SS</b>	Screen Smart
<b>WICWP</b>	Welcoming and Inclusive Communities and Workplaces Program (Okanagan College)