

SUPPORTING SOCIAL PLANNING and ACTION in REVELSTOKE

Social Development Committee Meeting Minutes 8:30 a.m. Wednesday September 29, 2010

Present: Nelli Richardson, Jane McNab, Mary Kline, Alan Mason, Susan Knight, Melody Kindret, Steve Bailey, Cathy Girling, Ann-Marie Gill & Cathie Thacker
Staff: Jill Zacharias, Debra Wozniak
Regrets: Antoinette Halberstadt, Anne Cooper, Tony Scarcella, Melissa Klages, Linda Chell, Shirley Berg, and John Yakielashek

1. **Call to order** – Chair Nelli Richardson called the meeting to order at 8:32 am. Ann-Marie Gill was welcomed as a new committee member.

2. **Approval of Agenda**

Revision: Item 7 – In Camera Item moved to follow adjournment of the regular meeting.

Motion:

Moved by Melody Kindret and seconded by Steve Bailey to adopt the revised agenda.

Carried

3. **Correspondence:**

- Letter from Premier of BC regarding the minimum wage rate was reviewed.
- Letter from Minister of Finance regarding strengthening of the retirement income system was reviewed.

4. **Approval of June 23, 2010 Meeting Minutes**

Motion

Moved by Jane McNab and seconded by Susan Knight that the Minutes of June 23, 2010 be approved.

Carried

Business Arising from the June 23, 2010 Minutes:

- Substance Use Strategy – City Council supported the recommendations relating to the City of Revelstoke as a lead agency for implementation. Staff was requested to review those recommendations and some actions have already taken place.
- Courthouse Accessibility – Jill reviewed the summary of accessibility issues at the Courthouse building (attached). The committee noted that an additional issue is that the parking stall designated for wheelchairs is often snowed in during the winter months.

Motion:

Moved by Cathy Girling and seconded by Jane McNab

THE COMMITTEE RECOMMENDS that City Council consider barriers free access to the Revelstoke Court House a priority.

Carried

Motion:

Moved by Cathie Thacker and seconded by Mary Kline

THE COMMITTEE RECOMMENDS that City Council write a letter requesting the Province to make their Service BC site in Revelstoke barriers free accessible.

Carried

- Health Care Advisory Committee – Nelli reported that the committee is set up to facilitate dialogue between the community and Interior Health. Items from their discussions:
 - Patient Advocate services are available for follow-up on patient complaints/issues and Julie Lowes willing to assist with resolving issues at the local level.
 - Tony Scarcella offered to take community health care issues to UBCM.
 - The committee will be asking Council to consider a smoke-free public places bylaw.
 - Interior Health working on improving emergency transportation system.

5. Coordinator’s Report – Jill Zacharias reviewed the Coordinator’s report for September 2010 and noted the following:

- Directory of Social Services updates required for October revision.
- Content required to update the website homepage – Beruschi Park to be added
- Kootenay Services Coop offers training workshops and subsidies to social sector agencies in the Columbia Basin (see www.thekoop.ca/events.php)
- Beruschi Park Playground is a very positive step forward and represents a successful partnership between the Early Childhood Development Committee and the City of Revelstoke. However, community feedback identified some concerns – speeding on 2nd Street through the playground zone, inadequate crosswalks to the park and no washrooms at the park.

Motion:

Moved by Mary Kline and seconded by Ann-Marie Gill

THE COMMITTEE RECOMMENDS that City Council consider installing high visibility speed signs on 2nd Street for the playground zone and visible intersection crosswalks across 2nd Street at both Robson and McArthur for access to the playground.

Carried

Motion:

Moved by Susan Knight and seconded by Ann-Marie Gill

THE COMMITTEE RECOMMENDS that City Council install public washrooms at Beruschi Park.

Carried

- Volunteers are needed for the Seniors programs – discussion followed regarding the opportunity to advertise standing volunteer positions for non-profit organizations on the website with information to contact program coordinators.
- Substance Use Strategy – Beginning implementation of recommendations - Youth Initiative committee meeting October 20, working with Public Health on improving needle exchange program, among other initiatives.
- 2010-2011 Workplan was reviewed and Revelstoke Youth Initiative Committee to be added to listing in Objective 1. The Committee approved the workplan.

6. New Business:

- Social Master Plan – Jon Guenther has indicated that this plan is identified in the OCP. Discussion followed regarding the merits of having a Master Plan prepared. It was agreed that the existing Social Action Plan is probably sufficient for now and that any available funding should be directed to implementation of identified strategies. Also agreed that Jon Guenther be invited to the CDAP update session in November.

Concern was expressed that sidewalks were not incorporated into the reconstruction project on 4th Street and Boyle Avenue given that this walking route was identified in the Age-Friendly Plan.

Motion:

Moved by Jane McNab and seconded by Mary Kline

THE COMMITTEE RECOMMENDS to City Council that sidewalks be incorporated in all street new reconstruction projects in the downtown core to improve accessibility for the public as per various planning studies and reports (e.g. the Age-Friendly Plan).

Carried

- Report for City Council – no report as Councillors at UBCM
- New ideas/suggestions – this will be a standard agenda item and committee members are encouraged to advise Jill before any meetings of any new items to be placed on the agenda for discussion or use this opportunity to discuss social issues.
- Next Meeting Date is Wednesday, November 24, 2010

7. Round table

Alan Mason – Handydart Services has started – please let Alan know if there are any issues with the service, he will be setting up a public meeting and stakeholder group sessions to review the service.

Cathie Thacker – starting to get foreign workers in the centre.

- RESC has drafted their Strategic Plan and a new RFP will be coming out for delivery of Employment Assistance services.
- SIN workshop coming – will be helpful for new ski hill employees

Steve Bailey – RMR has managers in place for new season – will begin hiring process soon.

Cathy Girling – Shannon Broza is the new Youth Coordinator.

- Food Bank 10th Anniversary in October.
- October is Community Living month.

Mary Kline – Simone Palmer will be replacing Claudette Kendal who has retired

- Youth Employment Skills program has 7 of 8 participants working
- Starting an Older Worker Employment program (Experience Works), which is full. New intake in January.

Melody Kindret – RCU Backpack program generated 48 packs for students this year

- Four new staff hired bringing total employees to nearly 50.

Jane McNab – the CBT Symposium will have pre-symposium workshops, one on affordable housing and one on non-profit use of social media.

- CBT website (www.cbt.org) has a feedback section for resident comments.

Debra Wozniak – will be attending CBT Community Initiatives Delivery Partners meeting in October.

Nelli Richardson – 6 people attending CAP (Core Addictions Program) training from various Revelstoke agencies.

- SAFER clinic 10th Anniversary in November.
- November 3 is Seniors Health Fair.
- Annual Women's Show is October 17 at the Hillcrest.
- Wendy Harper is the new Community Response Network Coordinator (replacing Mengia Nicholson)

8. Motion to Move In-Camera at 10:15 am.

9. Adjournment - The meeting was adjourned at 10:30 am.

Nelli Richardson, Chair

Summary: Revelstoke Court House & Accessibility September 29, 2010

For: City of Revelstoke Mayor and Councillors

From: Revelstoke Social Development Committee

It has come to our attention that for Revelstoke residents who are confined to a wheelchair, barriers free access to the Service BC at the Revelstoke Court House continues to be an issue.

The *Measuring Up Community Assessment Report and Final Report* (City of Revelstoke, June 2008) noted that the Court House, which is a municipal-owned building, has limitations to barriers free access. Barriers free access to public buildings was determined to be a priority area for improving access for persons with disabilities. Regarding the courthouse, both access to and the size of the elevator are an issue:

- The report states that there is a small elevator where entrance/exit does not accommodate wheelchairs with power packs.
- Secondly, access to the building's entrances is often hindered by falling snow during the winter months.

Since the report, further issues have been identified through direct community consultation:

- Modern wheelchairs are "fitted" to individuals; all of them vary in length, width, and height and have different types of footrests. Therefore it is difficult to identify which specific types of chairs are problematic.
- Chairs that have "cambered" wheels (wheels that are angled) are too wide at the bottom to fit in the elevator. These "person powered" chairs are becoming more popular with relatively young and fit individuals.
- Several individuals indicated they only fit into the elevator if they either remove their footrests or move their feet to the side (or do both). For individuals who are not mobile from the waist down this means someone has to help them.
- Individuals requiring their wheelchair to be at a reclining angle cannot enter the elevator at all.
- Most scooters can't use the elevator as they are too long, especially those that have baskets on the back.
- Parking lot access for wheelchairs is often snowed in during the winter months.
- Finally, the counter height is inaccessible to a person in a wheelchair.

In the *Measuring Up Report* Priority #1 was to install automatic doors at the Court House...

The results were that automatic doors were installed / upgraded at the Revelstoke Court House. Automatic doors at the Court House were upgraded with a GT8500 single operator. Handicap signs were erected to indicate the access points.

Priority #3 was to renovate the entrance/exit at the Court House elevators to allow for easier wheelchair access.

There has been no action on this priority to date.

It is important to note that not only are applications and communications for disability services delivered from this location, but also the courthouse building is the location to access all provincial government services through Service BC.

Currently, in Revelstoke there are 49 known residents who are wheelchair bound.

Revelstoke Community Social Development Committee Coordinator's Report – September 21st, 2010

1. Communication, support and coordination

- **Directory of Social Services** – Next update in October
- **Website** – Home page needs updating – **ideas?**
- **Communication** – Will give an update of social development activities at the next Economic Development Commission meeting in October; my term on this committee is up in October, do you wish me to **re-apply?** I will also contact Rotary to do a presentation sometime this fall.

Contacts:

- June 24th – CFDC AGM (volunteer)
- June 28th – Mengia Nicholson, CRN Coordinator
- June 28th – ECD committee
- July 6th – Volunteer Coordinator steering committee
- July 6th – WICWP
- July 7th – Tracy Labbie, Regional Manager, IH Mental Health & Addictions, and Carol Todd, IH Community Development Manager
- July 12th – Tracy Spannier, CBAL
- July 13th – Jean Pedersen, Volunteer Coordinator
- July 27th – WICWP
- July 28th – Telephone interview with Sarah Brundt (CBT interest in social planning)
- July 28th – Paul Carter, Victim Services
- Aug 10th – Volunteer Coordinator steering committee
- Aug 16th – Otti Brown, RESC
- Aug 18th – CFDC SE committee (volunteer)
- Aug 19th – Paul Carter, Victim Services
- Aug 23rd – Graham Inglis, City
- Aug 25th – City Council (special meeting to present substance use strategy)
- Aug 31st – WICWP
- Sept 2nd – Paul Carter, Victim Services
- Sept 7th – Volunteer Coordinator steering committee
- Sept 9th – Helen Lutz, Kootenay Services Coop (assisted with coordinating training workshops for non-profits on Sept 14th and prior to CBT symposium)
- Sept 9th – OC Open House
- Sept 9th – Paul Carter, Victim Services & Jacquie Olsen, RCMP
- Sept 10th – Ann-Marie Gill, IH Public Health
- Sept 10th – Trish Smillie, SD#19 Principal of Support Services
- Sept 13th – John Guenther, City Planner
- Sept 14th – Co-hosted Non-Profits Training Day at Hillcrest
- Sept 16th – CFDC SE committee (volunteer)
- Sept 16th – Alan Mason
- Sept 16th – PBAC
- Sept 17th – Mary Kline, OC
- Sept 17th – WICWP
- Sept 20th – Health Care Advisory Committee
- Sept 20th – Nelli Richardson, Chair

2. Supporting our Seniors

- Volunteer Coordinator has been working hard – all program criteria and application processes for both volunteers and recipients have been developed, as well as posters, brochures, articles in both the Times Review and the Current. Now the coordinator is meeting with service providers to explain the program. To date, \$1,100 has been raised to

support a volunteer driver contingency fund for any out-of-town trips and the Seniors Association is planning more fundraising. So far, 5 clients are registered for the Volunteer Transportation Program, 0 clients registered for the Good Morning Program; 1 volunteer driver is registered with all paper work complete with 3 other potential volunteers for the driver program who are not fully registered. No volunteers are yet registered for the Good Morning Program.

- SHSI Progress Report for UBCM grant submitted.
- I have been contacted by IH to help facilitate the consultation phase of a project developed by the University of British Columbia Okanagan and Interior Health research partnership & funded by the Institute of Health Living and Chronic Disease Prevention to study mobility for rural dwelling older adults. The overall goal of the research is to increase understanding of, and develop infrastructure to support health-enhancing mobility for older adults living in rural settings. Revelstoke is one of 3 communities to be studied.

3. Substance Use Strategy

- Final report is posted on social development website.
- Met with IH regional reps (Carol Todd & Tracy Labbie), who were enthusiastic about the strategy and want to be involved with implementation where ever possible.
- Presented the strategy to city council reps & Mayor David Raven who were also supportive regarding implementation.
- First priorities:
 - o Partner with OC to implement the Revelstoke Youth Initiative Committee – a collaboration of community partners working together to build community capacity for youth.
 - o Partner with IH Public Health & City to improve harm reduction strategies.
 - o Partner with OC to implement training workshops for service providers to better enable them to provide their services to clients with substance use issues (will try to couple this with another workshop re: clients with mental health issues).

4. WICWP – Phase 2 funding

- Assisted OC to complete an assets inventory (first deliverable)
- Assisting OC to produce a Revelstoke Newcomer's Guide – research to be completed by the end of October.

5. CDAP Update

- Lynda Lafleur has approved application to CBT to fund update of the 'Primarily Social' and 'Integrating' goals of the CDAP – will follow similar process to 2009 update. Preliminary date for strategic planning session is November 16th.

6. 2009/10 Fourth Quarter Hours

- Enclosed. Please note that the 80 hours overtime in the fourth quarter was compensated for by taking quite a bit of time off during summer holidays.

7. 2010/2011 Workplan

- Enclosed for approval

RCSDC Social Development Coordinator 2009/2010 WORKPLAN
Fourth Quarter – April 15th, 2010 to July 14th, 2010

| Date | Task | Social Dev | Other Grants | Total |
|---------------------------------|--|-------------------|---------------------|--------------|
| Apr 15th 2010 | Fielding emails/reviewing materials (1.5 hrs/day) | 18.0 | | |
| | Steering committee meeting (including prep) | 5.0 | | |
| | Substance Use Strategy (Teleforum, writing draft report, prep for public/agency review) | 47.0 | | |
| | Seniors planning (grant writing support) | 6.0 | | |
| | Meeting with sector members & groups (PBAC, new schools open house, Screen Smart, ECD, Tracy Labbie, IH, CFDC executive, CFDC. Dale Morehouse, Lory Borges, Jane Morris) | 12.0 | | 88.0 |
| May /10 | | | | |
| | Fielding emails/reviewing materials (1.5 hrs/day) | 30.0 | | |
| | Steering Committee meeting (including prep time) | 5.0 | | |
| | Substance use Strategy (steering committee meeting, public & agency review of draft strategy) | 25.5 | | |
| | Seniors planning (Age-Friendly plan implementation review, Volunteer Coordinator position facilitation/interviews/hiring) | 25.0 | | |
| | Meeting with sector members & groups (Seniors Executive, Barb Ross, Crp Wiebe, Sol Security reps, OC, CED forum planning, Shirley Berg, Dr. S Brown, Jacquie Olsen, CFDC executive, OC WICWP, Jane Morris, John Guenther, CFDC, Cathy Girling, ECD) | 20.0 | | 105.5 |
| June /10 | | | | |
| | Fielding emails, reviewing material (1.5 hrs/day) | 33.0 | | |
| | Steering Committee meeting (including prep time) | 4.0 | | |
| | Substance Use Strategy (final steering committee meeting, Public presentation, final report) | 28.5 | | |
| | Seniors Planning (volunteer coordinator contract & steering committee meeting, CFDC CED Forum presentation) | 17.0 | | |
| | Council Presentation – year end report (including prep time) | 3.0 | | |
| | Meeting with sector members & groups (Lory Borges, Doris Haax (Parks & Rec Master Plan consultant), RLAC planning session, Media, Screen Smart, OCP UDB Charette, Health Care Advisory Committee, Shirley Berg, CFDC executive & AGM, Mengia Nicholson, ECD) | 20.0 | | |
| | Service Provider Speaker Series – CNIB forum; CBT social sector meeting. | 5.0 | | 110.5 |
| To July 14th | | | | |
| | Fielding emails, reviewing materials (1.0 hrs/day) | 5.0 | | |
| | Substance Use Strategy (implementation discussions with IH & sector members) | 2.0 | | |
| | Seniors planning (volunteer coordinator support) | 4.0 | | |
| | 2010/11 workplan development | 2.0 | | |
| | WICWP – guide/website | 3.0 | | |
| | Meeting with sector members & groups (as above) | | | 16.0 |
| | TOTAL HOURS | | | 320.0 |