

**Revelstoke Community Social Development Committee
Social Development Coordinator
2010/2011 WORKPLAN YEAR END REPORT – July 2011**

Objective 1. Facilitating communication and collaboration amongst community organizations to support them to work together on community social challenges and opportunities

Task	Status/estimated completion date
Maintain central office location & continue to distribute contact information	Ongoing: contractor provides telephone, computer/internet, central office location in the Business Information Centre building with access to board room for meetings
Field email communications and review materials sent to coordinator	Ongoing: Mon thru Fri
Bi-monthly steering committee meetings – Halfway through the year, it was decided that bi-monthly meetings were too far apart – too much to discuss and the meetings went overtime. The new meeting schedule is Sept, Oct, Nov, Jan, Feb, Apr, May, June.	7 meetings – Sept thru June Meeting packages include agenda, minutes, monthly coordinator report, quarterly report on time management, correspondence, handouts
Meet with social sector members, including those who are not on RCSDC	Ongoing
Sign up for web lists for various organizations & agencies to keep abreast of capacity-building and new funding opportunities & communicate these to appropriate groups or organizations	Ongoing
Attend meetings of social sector organizations and groups, including but not limited to: <ol style="list-style-type: none"> 1. Early Childhood Development Committee 2. Revelstoke Literacy Action Committee 3. Seniors' Volunteer Coordinator Steering Committee 4. Supporting Single Men Subcommittee (this group is no longer meeting) 5. Health Care Advisory Committee 6. Transit Committee (this group no longer meets regularly) 	<ul style="list-style-type: none"> - Maintained regular attendance for groups listed - Provided support as requested - Participated in planning sessions for ECD, RLAC, WICWP, and Transit - Started the Youth Initiative Committee & Substance Use Strategy Implementation subcommittee

7. Screen Smart Committee (only for a couple of months each year)	
8. Okanagan College – <ul style="list-style-type: none"> • Welcoming & Inclusive Communities & Workplaces Program Committee (this project is now completed) 	
Organize local learning events as opportunities arise and/or are required <ul style="list-style-type: none"> · Continue service provider speaker series 	See below
Facilitate stakeholder participation in community-wide initiatives & events	Ongoing
Host quarterly meetings to promote interagency communication, learning and to celebrate achievements	See below

Objective 2. Supporting action on high priority social projects identified in the Community Development Action Plan (CDAP)/ Maintaining and updating the social aspects of the CDAP.

Task	Status/estimated completion date
Substance Use Strategy implementation – Facilitate bringing together key stakeholders to address community goals and recommended actions; assist with funding applications as needed.	<ul style="list-style-type: none"> - Began Youth Initiative & supported the development of a Youth Action Plan; - Working with SD19 to support substance use prevention goals; - Working with IH & Public Works on Harm Reduction Strategy; - Presented strategy to SD19 Board of Education - Facilitated Mental Health & Addictions training for service providers - Initial groundwork for Safe Bar Program
Seniors – 1. Continue to support Seniors’ Association as needed; 2. Monitor implementation of recommended actions in the Age-Friendly Plan 3. Provide support for Volunteer Coordinator steering committee 4. Work with Public Works department on Grit Box Pilot Project.	<ul style="list-style-type: none"> 1. Continue to provide support for Seniors Association (grant-writing, speaker series etc) 2. Ongoing 3. Volunteer Coordinator at Seniors Centre very successful, secured funding to maintain

	the position for another year, working with RSCA on sustainability for the position; 4. Grit Box Pilot Project implemented in partnership with Public Works;
Transportation – Assist Transit Committee to develop effective public transit and handydart service.	Ongoing – participated in BC Transit’s service review
Youth – Support planning and development of more services for youth in the community.	- Began Youth Initiative; supported the development of a Youth Action Plan; facilitated Youth Engagement Workshop; attended youth-focused BC Rural Network conference
Check in with organizations taking leadership on social priorities within the CDAP to review status of projects/tasks.	Ongoing
Welcoming new residents, introducing them to the community – ‘Welcome to Revelstoke’ booklet & website in partnership with Okanagan College.	Projects completed – Co-wrote & edited Revelstoke Newcomers’ Guide & helped develop www.welcometorevelstoke.org website – launched June 6/11
Facilitate RCSDC review of priorities and actions within the CDAP. Plan, facilitate and participate in community-wide review of CDAP.	Completed update of ‘Primarily Social’ & ‘Integrating’ goals of CDAP Feb 28/11 – included strategic planning session & review

Objective 3. Help support new and existing organizations and collaboratives when needed

Task	Status/estimated completion date
Assist new and existing groups to establish governance	- Continue to provide support for Seniors Association; established Youth Initiative committee; provided support for Victims Services; met with Skate Board & Pump Track proponents
Assist new and existing groups to develop, implement and monitor work plans	
Assist new and existing groups with funding applications as needed	
Ensure new and existing groups are working with accurate information sources	

Objective 4. Identifying new social challenges and opportunities in the community and identify ways to meet these challenges and access these opportunities.

Task	Status/estimated completion date
Continue to meet with social sector representatives and groups on a regular basis to identify common goals and priorities for action within social sector; continue to review new funding opportunities as they arise	Ongoing

Objective 5. Providing the City of Revelstoke with information and recommendations on community social challenges and priorities

Task	Status/estimated completion date
Quarterly presentations to City Council and senior staff	<ul style="list-style-type: none"> - Ongoing meetings with Alan Mason, CED - Met regularly with John Guenther, Planning - Worked on a couple of projects with Darren Komonoski, Public Works - Met a number of times with Kerry Dawson, Parks Rec & Culture - Intro meeting with Tim Palmer, CAO - Council updates: Aug 25/10, Jan 25/11, Mar 22/11, July 12/11
Respond to requests from Council as they arise	Ongoing
Provide information to City Council on community-wide social issues	Ongoing

Objective 6. Communicating social issues and information within the community and externally

Task	Status/estimated completion date
Update and distribute Directory of Social Services for Revelstoke and Area as needed	Updates October/10 & July/11
Update Social Development website as needed	Ongoing

Maintain and update list/library (web & paper-based) of recent (last 10 years) reports/studies on local social topics	Ongoing
Presentations to Chamber, Rotary, Economic Development Commission, Community Futures, service clubs etc. describing social sector initiatives, needs, RCSDC committee, and work plan.	See below
Provide point of contact & answer requests (local and out-of-town) for information about social conditions and the social sector	See below – this is growing
Participate in community-wide events	Ongoing
Utilize various media venues to communicate Social Development activities to the general public	Ongoing
Contribute social perspective to other community planning initiatives through a variety of groups, including but not limited to: <ul style="list-style-type: none"> • Community Futures • Economic Development Commission • Planning & Building Advisory Committee - inactive • Official Community Plan Implementation Committee - inactive 	Ongoing
Coordinate & host asset-based community development speaker presentations/ workshops/ meetings and capacity-building events as needed	See below

Over the past year I have participated in the following:

A. Provincial and Regional Initiatives:

- Facilitated the consultation phase of a project developed by the University of British Columbia Okanagan and Interior Health research partnership & funded by the Institute of Health Living and Chronic Disease Prevention to study mobility for rural dwelling older adults.
- Assisted Kootenay Services Coop with coordinating training workshops for non-profits in Revelstoke (3 workshops total).
- Coordinated local focus groups for Wayne Lundeberg, CBT Youth Liaison, for input to the draft CBT Youth Strategy.
- Complied with request by Rosemary Lawrence, Age-friendly Communities Project Analyst, Seniors' Healthy Living Secretariat Ministry of Health Services to use Revelstoke age-friendly planning material in their provincial orientation guide.
- Coordinated venue for Enterprising Non-Profits Workshop on April 20th.

- Provided input to the LCCDT (Lower Columbia Community Development Team), a non-profit society with elected & appointed reps from the Greater Trail area – trying to move forward on a regional social planning initiative.
- Attended BC Rural Network conference and AGM in Williams Lake – “Bridge to the Future: Youth and Rural Community Development”, May 23-25, 2011
- Coordinating with Roxanne L’Esperance, Regional service provider, BC Responsible & Problem Gambling Program – regarding providing more active support in Revelstoke, e.g. presentations to interested groups & professional development training for local service providers.
- Currently working with a Regional Social Planning Working Group (SPARC BC, CBT, IH and others) re: a regional social planning needs assessment, and subsequent ‘investment’ document that will look at models of social planning for rural communities. Revelstoke is being highlighted as one of three models.

B. Local initiatives:

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| <ul style="list-style-type: none"> - Conflict Resolution workshop - Safe Harbour Workshop - CEEP Stakeholder meetings - Service Canada information session - Seniors Health Fair - CBT Youth Strategy review - Multicultural Society initial meetings - 2 Town Hall meetings - BC Transit Service Review for Revelstoke - Social Media workshop - BC Ambulance Service Open House | <ul style="list-style-type: none"> - Community Connections Hunger Awareness Day Open House - Carousel of Nations - Revelstoke Community Literacy Action Plan review - Youth Action plan support, focus groups, & review of draft - Community Character workshop - Provincial Language Service workshop - Screen Smart week planning - Spoke to ‘Pathways to Success’ students at OC on local services/programs available - Media Literacy presentations to RSS students & community members |
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C. Over the past year I have coordinated the following:

- Presentations to Rotary, Economic Development Commission & Board of Education on the activities of the Social Development Committee.
- BC Healthy Communities Youth Engagement Workshop.
- CDAP Strategic Planning session & review of ‘Primarily Social’ and ‘Integrating’ Goals.
- Mental Health & Addictions in the Workplace – 2 day training for service providers May 6th & 7th.

D. 2010/11 Total Grant Funding to Date:

October 2010	CBT Sponsorship Program & CFDC (Youth Engagement Workshop)	\$ 800
October 2010	CBT Small Grant Stream (CDAP update)	\$ 2,500
October 2010	CBT Small Grant Stream (Training for Service Providers)	\$ 5,800
December 2010	Community Health Foundation (Harm Reduction Strategy)	\$ 900
March 2011	CBT Community Initiative (Social Dev Coordinator)	\$ 5,000
March 2011	CBT Community Initiatives (Seniors Vol Coordinator)	\$ 9,000
March 2011	Credit Union Community Giving (Seniors Vol Coordinator)	\$ 3,000
		\$27,000

E. List of Acronyms

CBT	Columbia Basin Trust
CDAP	Community Development Action Plan
CEDNET	Community Economic Development Network
CFDC	Community Futures Revelstoke
CMHA	Canadian Mental Health Association
ECD	Early Childhood Development Committee
EDC	Economic Development Commission (City of Revelstoke)
IH	Interior Health
OC	Okanagan College
OCP	Official Community Plan (City of Revelstoke)
PBAC	Planning, Building & Bylaw Advisory Committee (City of Revelstoke)
RCSDC	Revelstoke Community Social Development Committee
RLAC	Revelstoke Literacy Action Committee
SE	Community Futures Self-Employment Committee
SPARC BC	Social Planning and Research Council of BC
SS	Screen Smart
WICWP	Welcoming and Inclusive Communities and Workplaces Program (Okanagan College)