

## SUPPORTING SOCIAL PLANNING and ACTION in REVELSTOKE

### Social Development Committee Meeting Minutes 8:30 a.m. Wednesday June 22, 2011

**Present:** Nelli Richardson, Jane McNab, Alan Mason, Linda Chell, Mary Kline, Tony Scarcella, Susan Knight, Cathie Thacker, Ann-Marie Gill, Melissa Klages, Melodie Kindret, Emma Kirkland and Doug Egan.  
**Staff:** Jill Zacharias, Debra Wozniak  
**Guests:** Mike Brown and Megan Shandro  
**Regrets:** Anne Cooper, Shirley Berg, Antoinette Halberstadt and John Yakielashek

- 1. Call to order** – Chair Nelli Richardson called the meeting to order at 8:31 am.
- 2. Presentation** – Nelli introduced Mike Brown and Megan Shandro, research assistants with Okanagan College working on the Youth Action Plan. A summary of the Revelstoke Community Youth Assessment and Youth Action Plan was distributed for review. Mike highlighted findings of the assessment and Megan discussed some of the recommendations made in the final report which will be posted on the Social Development website. They have been working on this project funded by Service Canada for six months. Youth is defined as ages 15 – 30 living in Revelstoke.

Columbia Basin Trust just approved a new youth-focused program available that could fund \$100,000 over 4 years for a youth project in Revelstoke. They are proposing to use some of this funding for a Youth Liaison position to support the work of all groups engaged in youth service delivery in Revelstoke. Mike, Megan, Jill Zacharias and Mary Kline will be meeting with the CBT Youth Project Coordinators in July to discuss the project proposal and other potential projects evolving from the Youth Action Plan.

### 3. Approval of Agenda

**Motion:**

Moved by Melissa Klages and seconded by Mary Kline to adopt the agenda.

**Carried**

### 4. Review of April 27, 2011 Meeting Minutes

The Minutes of the April 27, 2011 meeting were approved by all in attendance utilizing the Doodle poll and have been reviewed at City Council.

#### Business Arising from the April 27, 2011 Minutes:

- Community Literacy Awards – Jill intends to submit a nomination for the computer lab and tutoring work at the Seniors Centre as they have educated over 100 senior learners. Committee members are also encouraged to submit their own nominations if they wish.
- Substance Use Strategy – Jill did not present to the Chamber but has met with John Devitt, Chamber Manager. Emma Kirkland suggested that it would be worthwhile to present at a Chamber Board meeting.
- Pump Track and Skateboard project is moving forward with City of Revelstoke Planning Department support. There will be an Open House on July 5 at the Community Centre to review the project. The City is establishing a new Parks, Recreation & Culture advisory

committee to provide input to new initiatives in that area. Jill will forward information about the Open House to mass distribute through social networking by committee members.

- Alternate Committee Membership – Nelli and Jill reviewed the Terms of Reference and there is no mention of alternate appointments. Discussion followed regarding a policy on alternate representatives to the committee. Agreed not to propose changes to the Terms of Reference to Council at this time.
- Tony Scarcella confirmed that the City has sent a request to the CSRD regarding funding of the Victim Services Program.

**5. Coordinator's Report** – Jill Zacharias reviewed the Coordinator's report for May and June 2011.

**6. New Business:**

a) Workplan Reviews:

- 2010/2011 Workplan used as the template for the Year End Report to City Council on July 12, 2011. Mary Kline will accompany Jill to present the Welcoming and Inclusive Communities Program achievements as well.
- 2011/2012 Draft Workplan reviewed. Agreed that an annual social sector learning and celebration event be held that is open for public attendance. New in the workplan is the initiation of a poverty reduction strategy, which was identified at the CDAP review session held in February 2011. Suggested presentations on RCSDC activities to: Chamber, Credit Union staff & board, RCMP & IH managerial staff. Jill has also seen an increase in requests to participate in regional social planning initiatives – this was added as a task under objective 6.
- Jill is preparing an application to CBT community grants to fund the poverty reduction strategy including a living wage analysis for Revelstoke. Letters of support for this project are needed by July 4 and Jill will send out a template for the letter.
- Jill will be submitting an application to BC Rural Network for a LIRN (Learning Initiatives for Rural and Northern BC) one-day event on Poverty Reduction to be held in Revelstoke in the fall.
- The Welcome to Revelstoke Guide is complete and copies were distributed. The Welcome to Revelstoke website has also been updated and will be linked to the City's new website.

b) Propane Rate Increase – The Revelstoke Times Review article “Residential gas rates going up in Revelstoke July 1” published June 15 was circulated for information. Discussion followed regarding the financial impact of a 25% rate increase for many households, particularly those on a fixed income.

**Motion:**

Moved by Tony Scarcella and seconded by Jane McNab

**THE COMMITTEE RECOMMENDS that the City forward a letter to Fortis BC objecting to the rate increase.**

**Carried**

c) Report from Council – Tony Scarcella reported that pesticide bylaw has been rescinded for one month and the new City website has been launched but is not yet complete.

d) Next Meeting Date is 8:30 am. Wednesday, September 28, 2011.

## **7. Roundtable**

*Linda Chell* – Childcare programs will be actively running throughout the summer months.

*Cathie Thacker* – Walk-ins at the Employment Centre are down but website visits are busy. Lots of job postings. Waiting to hear who will be the new contractor for the employment centre operations.

*Melodie Kindret* – The Revelstoke Credit Union is carrying on with the annual ‘jeans day’ fundraiser. Each staff donates one dollar per week for being able to wear jeans to work on Saturdays. In August, the staff donates all of these funds for student ‘back-to-school’ backpacks in coordination with Community Connections. The Credit Union also sponsors two students to attend a weeklong leadership summer camp.

*Emma Kirkland* – Greg Lister the Tourism Coordinator has resigned for personal reasons.

*Melissa Klages* – Revelstoke Music Festival and Ultimate Frisbee Event this weekend.

*Doug Egan* – Community Connections busy organizing their summer camp programs.

*Mary Kline* – Welcoming and Inclusive Community programs are finishing up. The Esthetician Certificate Program students are looking for clients to practice on. People can pay for the services through the Refinery Day Spa. OC is also looking at other options in the community such as extended care, the Women's Shelter, Community Connections. There wouldn't be a charge to the organization, as it would give students the opportunity to practice their skills

*Susan Knight* – Summer Reading Club registration at the library started yesterday.

*Jane McNab* – Multicultural Heritage Fair will be held at the Museum Garden on June 26.

*Ann-Marie* – Flu shot days have been organized and they will be held at the Seniors Centre this year.

8. Adjournment – The meeting adjourned at 10:15 am.

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Nelli Richardson, Chair

## Coordinator's Report – June 22<sup>nd</sup>, 2011

### 1. Communication, support and coordination

- **Website** – Added information on the home page about the Welcome to Revelstoke Guide & [www.welcometorevelstoke.org](http://www.welcometorevelstoke.org).
- **Directory** – Started collating changes for the next update.
- **Communication** – Year end report to council on July 12<sup>th</sup> at 3:30 pm.
- **Regional/provincial contacts** –
  - o Conference call with members of LCCDT (Lower Columbia Community Development Team – a non-profit society with elected & appointed reps from the Greater Trail area): Ann Godderis – WINS Transition House Community Education Worker (Trail), Alan Graham - City Councilor (Trail), Libby Nelson - Mayor (Fruitvale), and Jan Morton - Executive Director of the Greater Trail Community Skills Centre.
  - o Social Planning Working Group (IH, CBT, SPARC etc) – working on draft 'investment document' looking at models of social planning for rural communities. Using Revelstoke as one of three models.
  - o Roxanne L'Esperance, Regional service provider, BC Responsible & Problem Gambling Program – regarding providing more active support in Revelstoke, e.g. presentations to interested groups & professional development training for local service providers.
  - o Helen Lutz, Kootenay Boundary Community Services Coop, member services – coordinating professional development for non-profits.

#### Contacts:

- Apr 28<sup>th</sup> – WICWP – final presentation of activities to committee
- Apr 29<sup>th</sup> – Brendan Macintosh & Eric Thompson re: support for pump track/skate park
- May 2<sup>nd</sup> – Health Care Advisory committee
- May 2<sup>nd</sup> – Revelstoke Literacy Action committee
- May 3<sup>rd</sup> – John Guenther, Planning
- May 4<sup>th</sup> – Emma Kirkland, Deenie Ottenbriedt – Chamber reps (with Nelli R)
- May 4<sup>th</sup> – Economic Development Commission
- May 5<sup>th</sup> & 31<sup>st</sup> – CFDC
- May 6<sup>th</sup> – 7<sup>th</sup> – Mental Health & Addictions workshop
- May 10<sup>th</sup> – Volunteer Coordinator Steering committee
- May 11<sup>th</sup> – Media Literacy Presentations at the high school
- May 11<sup>th</sup> – City staff re: pump track/skate park
- May 17<sup>th</sup> – Youth Initiative committee
- May 19<sup>th</sup> – Doug Egan – Community Connections rep (with Nelli R)
- May 20<sup>th</sup> – Shane McCallum, welcometorevelstoke.org content management system training
- May 23<sup>rd</sup> – 25<sup>th</sup> – BC Rural Network conference in Williams Lake (see below)
- May 27<sup>th</sup> – Social Planning Working Group conference call meeting
- May 30<sup>th</sup> – Early Childhood Development committee
- May 31<sup>st</sup> - Roxanne L'Esperance – Regional service provider, BC Responsible & Problem Gambling Program
- May 31<sup>st</sup> – Community Connections Hunger Awareness Day Open House
- Jun 1<sup>st</sup> – Helen Lutz, Kootenay Boundary Community Services Coop – Mental Health & Addictions training follow up – telephone meeting
- Jun 2<sup>nd</sup> & 13<sup>th</sup> – CFDC
- Jun 3<sup>rd</sup> – OC (Multicultural Society, YAPlan, Welcome Guide & Website)
- Jun 8<sup>th</sup> - LCCDT conference call meeting
- Jun 8<sup>th</sup> – Youth Initiative committee – YAPlan draft review

- Jun 14<sup>th</sup> – Volunteer Coordinator steering committee
- Jun 14<sup>th</sup> – Mike Brown, poverty reduction strategy proposal
- Jun 15<sup>th</sup> – Substance use strategy implementation subcommittee
- Jun 21<sup>st</sup> – Committee of the Whole – supporting Youth Action Plan presentation

## **2. Supporting our Seniors**

- Volunteer Coordinator programs:
  - o Re-drafted contract & workplan for Seniors Association – the new contract is between the coordinator and the seniors association, and the workplan includes expansion of the coordinator role to develop more supports for senior association members (e.g. volunteer help with yard maintenance & snow removal), and secondary duties which include fundraising (when needed) and some reception duties for the Seniors Centre.
  - o Volunteer Transportation program – continues to be successful. Computer courses winding down for the summer. Coordinator continues to develop materials to support the courses. Good morning program maintaining with just a couple of clients & volunteers.
  - o Started working with Seniors Association around exploring ways for the association to garnish revenue to support the coordinator position over the long term.
  - o Age-Friendly Project Grant final report due in July, which I will complete & submit.
  - o We have begun lining up speakers for the fall – Early signs of dementia & the Safely Home Program for September and Responsible and Problem Gambling presentation fro October.

## **3. Substance Use Strategy**

- Substance use strategy implementation subcommittee – reported back to the committee on information gathered at the BC Rural Network conference on their Communities that Care process, the Positive Action program, and individualized school health plans. Will be supporting Trish Smillie in her work as Health Promoting Schools Coordinator.
- Harm Reduction Strategy – Still waiting to hear from IH re: biohazard waste removal.
- Mental Health & Addictions in the Workplace – 2 day training for service providers very successful – excellent feedback.

## **4. Youth Initiative**

- Youth Action Plan (YAPlan) – Draft out to the Youth Initiative committee for review. Target for completion mid-July. Mike Brown & Megan Shandro, the two (youth) consultants are producing an excellent plan. Really exciting to see it taking shape.
- CBT has just approved a new funding stream which commits \$100,000 over 4 years to six pilot communities. Revelstoke has been flagged as one of the pilot communities because of the Youth Initiative and the imminent completion of the YAPlan. CBT will be rolling out criteria by the end of the summer, so I will be taking the lead on this with the Youth Initiative Committee.

## **5. WICWP – Phase 2 funding**

- [www.welcometorevelstoke.org](http://www.welcometorevelstoke.org) was launched on June 6<sup>th</sup>. I received content management training. There are a few minor gliche's to be ironed out but we are happy with the results and feel it will be a very useful tool for newcomers.

- 2000 copies of the Welcome to Revelstoke Guide are printed and ready for distribution.

#### **6. BC Rural Network Conference in Williams Lake May 23<sup>rd</sup> – May 25<sup>th</sup>, 2011**

- Theme: “Bridge tot the Future: Youth & Rural Community Development”
- Attended workshops/presentations on:
  - o Williams Lake “Community that Care” process – a social development project & community planning cycle that includes implementation & evaluation with a focus on capacity building for youth;
  - o Living Wage – a social return on investment;
  - o Home Grown Education and Employment – a dialogue on current challenges for youth in resource-based economies; and
  - o Youth Health & Transition – experiences of invisibility & hypervisibility.
- Met with Anne Burrill, Manager of Social Development for the city of Williams Lake & discussed her social development work in Williams Lake.
- Attended BC Rural Network AGM & nominated Mike Brown, to be a (Revelstoke) youth representative on the BOD of BC Rural Network.
- Generally, this was an informative conference with excellent networking opportunities.