

**SUPPORTING SOCIAL PLANNING and ACTION in REVELSTOKE**  
**Social Development Committee Meeting Minutes**  
**September 28<sup>th</sup>, 2011**

**Present:** Nelli Richardson, Linda Chell, John Yakielashek, Cathie Thacker, Doug Egan, Melodie Kindret, Deenie Ottenbriet, Susan Knight, Shirley Berg, Melissa Klages and Antoinette Halberstadt  
**Steff:** Jill Zacharias and Margaret Pacaud  
**Regrets:** Anne Cooper, Kelsey Croxall, Mary Kline, Jane McNab, Tony Scarcella and Alan Mason

**1. Call to Order – Welcome & Introductions**

Nelli Richardson called the meeting to order at 8:35 a.m. Introductions were made.

**2. Additions to & Approval of Agenda Motion**

**Moved by Linda Chell and seconded by Meodie Kindret that the Agenda be adopted with the addition of “Smoking in Public Places Bylaw” Carried**

**3. Review of June 22<sup>nd</sup>, 2011 Meeting Minutes** – the Minutes were approved by e-mail and went to City Council.

**Business arising from the minutes:**

- Propane Rate Increase – The City has written a letter to Fortis BC objecting to the rate increase.
- Welcome to Revelstoke Guide – Copies of the guide have been distributed around town – as they are for new people moving to Revelstoke they can be picked up at many places around town including the Community Centre, Chamber of Commerce, Employment Centre, School Board, Revelstoke Mountain Resort and it is linked to the City of Revelstoke website.

**4. Coordinator’s report** - Jill Zacharias reviewed the Coordinator’s report for September 2011, and handed out a summary of Revelstoke’s Age-Friendly Achievements to date.

**5. New Business**

- Public health rep on committee – Jill Zacharias reported that Ann-Marie Gill will be absent for a year on leave and her replacement is Kelsey Croxall who very interested in being Ann-Marie’s replacement on the Social Development Committee until Ann-Marie returns. If the Committee is in agreement with Kelsey replacing Ann-Marie a motion has to be made and approved by the Committee.

**Motion**

**Moved by Linda Chell and seconded by Antoinette Halberstadt that Kelsey Croxall be appointed to the Social Development Committee to replace Ann-Marie Gill during her leave. Carried**

- CBT Social Sector Funding – Jill Zacharias reported that CBT announced a new Social Grants Program recently which will commit \$3 million over 3 years to provide \$1 million per year for social projects. A key part of this Program is the creation of a Social Grants Selection Committee. This Committee (made up of volunteers from around the Basin) is going to be the decision-making body for the Program. CBT is

recruiting for this committee and Jill Zacharias has put her name forward as a volunteer. If anyone wishes to put their name forward the deadline for contacting CBT on this matter is October 7<sup>th</sup>.

- Report from City Council:
  - Antoinette Halbertstadt reviewed the report from the RCMP on the ‘in custodies’ for the Glacier Challenge Baseball Tournament weekend. It compares numbers from 2007 – 2011. In 2011 there were 22 people put in custody over the weekend which is a large increase over the previous years. 50% of this number were youth. Discussion was held. It was felt that the Youth Initiative could potentially address some of the problems with youth.
  - Smoking Ban Bylaw - Antoinette reviewed her concerns regarding some aspects of the bylaw regarding the non-inclusion of people in certain areas if the ban goes into effect. Input can be put into the Bylaw on the City’s website prior to October 14<sup>th</sup>. Discussion was held and the Committee agreed that input should be from individuals and not from the Committee.

**Action Item:**

**Jill Zacharias will send out the Bylaw to the committee for their review.**

- New ideas/suggestions – nothing at this time.
- Next meeting date – October 26<sup>th</sup>, 2011

**6. Round table**

**Jill Zacharias** - The BC Community Achievement Award nomination deadline is November 15<sup>th</sup>. If anyone has a suggestion for someone to be nominated they should contact Jill.

**Deenie Ottenbreit** – The Chamber of Commerce Small Business Awards Banquet is on Saturday November 5<sup>th</sup>, 2011. Please put forward nominations for the different awards either on the Chamber of Commerce website or deliver it to the Chamber office. Notification will be in the newspapers shortly.

**Shirley Berg:**

- Would the change in Jill Zacharias contract affect the work that she does? Jill reported that it should not affect her work and reviewed the changes for the committee.
- The Revelstoke Multicultural Society had an Aboriginal Film Night, with films produced by aboriginal film makers. 32 people attended the event.
- The Revelstoke Multicultural Society is getting ready to work on the Carousel of Nations event.
- The Revelstoke Arts Council have completed the draft of the 2011 Cultural Strategy. It came before the Arts Council in mid September and at that time they decided to table any further action until all of the organizations and groups in the community were made aware of the document and could provide feedback.

**Action Item:**

**Jill Zacharias will send the Cultural Strategy draft to committee members.**

**Cathie Thacker –**

- Okanagan College’s contract for the Employment Centre is winding down with just six months left. The Centre will be operated by another service provider. Discussion was held.
- There was an interesting segment on Global TV on the Mica and Revelstoke Dam projects.

**Antoinette Halberstadt** – The Victim Assistance Contract ends at the end of September and there will likely be a delay in hiring a new person to take over the position. This is a huge concern for some agencies in the community. Discussion was held and it was agreed that if this is still an issue in October it should be on the October meeting agenda.

**Melissa Klages** – Melissa will host a two hour workshop on “Becoming an Executor” at Okanagan College on October 29<sup>th</sup>.

**Doug Egan** – The Food Bank Emergency Service food drive raised over 8,000 lbs of food and \$1,000 in cash.

**Melody Kindret** –

- 40 backpacks were given out from the Backpack Program.
- Attended a conference call on Elder Abuse.

**Linda Chell** –

- Child Care Society has some pre-school spaces left.
- Child Care Society had a series of ProD workshops over the past week - A Mix of Story and Rhyme with Jane Cobb; Enhanced Storytelling with Katherine Howell and Early Hearing Center: Supporting Children with Hearing Loss. Upcoming ~ a partnership between Community Connections and Revelstoke Child Care Society - Sensory Processing Disorder Workshop November 22nd.
- The Grand Opening of the High School will be October 25<sup>th</sup>. Students will be moving in after the Thanksgiving weekend.

**John Yakielashek** –

- Workshop plan for April 13<sup>th</sup> on working with early childhood trauma.
- New social worker Travis Wilkins has started work.
- Really excited about work – some interesting changes – being more creative in how we can help families.

**Nelli Richardson** –

- The Safer Clinic is a little limited by staff pregnancies these days. Winter is the busiest time of year for the clinic and they are actively recruiting volunteers for both the board and the clinic. The clinic has a scholarship that is available to high school students planning to go into the medical field but they need to put in volunteer time at the clinic.
- Community Response Network – The network coordinator has left and a new Community Response Coordinator will not be hired until February when we will know if funding application is successful. Nelli worked with Jill Zacharias on a funding application to New Horizons for the program. It is hoped that with more money the CRN can continue and expand its services.
- Nelli is focusing her energies on second stage housing for Revelstoke.
- The Women’s Show will be held October 16<sup>th</sup> at the Hillcrest. This is a major funding raising event for the Women’s Shelter and so far there are 33 exhibitors signed on. There will be a silent auction and a brunch. Tanya Secord is the main coordinator.

## 7. **Adjournment**

The meeting was adjourned at 10:10 a.m.

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Nelli Richardson, Chair

**Revelstoke Community Social Development Committee  
Coordinator's Report – September 28<sup>th</sup>, 2011**

**1. Communication, support and coordination**

- **Website** – Youth Action Plan posted on the home page.
- **Directory** – Completed & distributed August 2011 update of the Directory of Social Services.
- **Communication** – Year end report to council on July 12<sup>th</sup>.
- **Regional/provincial contacts** –
  - o Social Planning Working Group (IH, CBT, SPARC etc). Participated in interviews. They are still working on the 'investment' document.
  - o Roxanne L'Esperance, Regional service provider, BC Responsible & Problem Gambling Program – coordinated presentation at the Seniors.
  - o Eva Hernandez, Kootenay Boundary Community Services Coop, member services – coordinating professional development for non-profits.
  - o Jennifer Hamilton, Alzheimer's Society of BC – coordinating caregiver workshops & presentation at the Seniors.
  - o Rosemary Lawrence, BC Seniors Healthy Living Secretariat – coordinating summary of Revelstoke's age-friendly achievements for BCSeniors.ca website & local filming for documentary on age-friendly planning & community projects.
  - o Wayne Lundeberg, Michelle D'Entremont, Lynda Lafleur, CBT – new youth funding stream.

**Contacts:**

- June 23<sup>rd</sup> – CFDC (volunteer)
- July 4<sup>th</sup> – Scott Graham, SPARC BC – telephone meeting
- July 5<sup>th</sup> – Skate Park/Pump Track Open House
- July 11<sup>th</sup> – Meeting in Nakusp with CBT re: youth funding stream
- July 12<sup>th</sup> – Volunteer Coordinator steering committee
- July 12<sup>th</sup> – Presentation to Council
- July 13<sup>th</sup> – Telephone interview with Rosemary Lawrence, Seniors Health Living Secretariat
- July 27<sup>th</sup> – Telephone meeting with Theresa Bartrow, Social Planning Working Group
- July 27<sup>th</sup> – UBC focus group
- Aug 9<sup>th</sup> – Anne-Marie Gill & Darren Komonoski, Harm Reduction project
- Aug 10<sup>th</sup> – Williamson's Lake site planning (on behalf of ECD)
- Aug 11<sup>th</sup> – Nelli Richardson, CRN
- Aug 17<sup>th</sup> – Williamson's Lake site planning (on behalf of ECD)
- Aug 22<sup>nd</sup> – Living Wage teleconference
- Aug 23<sup>rd</sup> – Nelli Richardson, CRN
- Aug 23<sup>rd</sup> – Cathy Girling
- Aug 24<sup>th</sup> – Seniors Association
- Aug 24<sup>th</sup> – Eva Hernandez, Kootenay Coop
- Aug 29<sup>th</sup> – Mary Kline, OC
- Aug 31<sup>st</sup> – New Horizons grant information session
- Aug 31<sup>st</sup> – Youth Initiative Committee Planning Session
- Sept 1<sup>st</sup> – Steven Hui, Community Foundation
- Sept 6<sup>th</sup> – Laura Stovel
- Sept 8<sup>th</sup> – Shannon Robinson, Graphic Design
- Sept 9<sup>th</sup> – Ruth Boettger, Seniors
- Sept 12<sup>th</sup> – Health Care Advisory Committee
- Sept 13<sup>th</sup> – Volunteer Coordinator steering committee
- Sept 19<sup>th</sup> – Early Childhood Development Committee
- Sept 19<sup>th</sup> – Andree Rioux, Revelstoke Hospice

- Sept 21<sup>st</sup> – Gambling presentation at the seniors centre
- Sept 26<sup>th</sup> – Revelstoke Literacy Action Committee

## **2. Supporting our Seniors**

- Volunteer Coordinator programs:
  - o Completed Age-Friendly Project Grant final report, submitted & sent off by due date (July 31<sup>st</sup>).
  - o Transportation program now has 29 registered clients & 9 volunteers. The seniors just held a garage & bake sale that raised over \$1300 for the program.
  - o Computer tutorials are just getting going for the fall. The Seniors Association was awarded the Community & District Literacy Award for their extraordinary success in educating seniors with volunteer tutors in their computer lab over the past year.
  - o Good Morning Program – pulling back a little on this program due to low uptake. I also met with Hospice as there appears to be some duplication of services with the PALS (home visits) program. Most of the PALS clients are in residential care, but we will cross refer between the two programs if there is interest.
  - o New programs for the fall/winter – Yard Work, Minor Home Repairs, and Snow Shoveling.
- Speaker series at the Seniors Centre: September - Roxanne L'Esperance from the BC Responsible and Problem Gambling Association; October - Jennifer Hamilton from the Alzheimer's Society of BC on the Early Signs of Dementia & the Safely Home Program; November will be a celebration of the program volunteers.
- Assisted Seniors Association with a New Horizons Grant application for more capital upgrades to equipment at the Seniors Centre.
- Assisted the Community Response Network with a New Horizons Grant application to complete the Community and Inter-Agency Protocol for Elder Abuse and Neglect Awareness and Response. Both of these were submitted by the Sept 16<sup>th</sup> deadline.

## **3. Youth Initiative Committee (YIC)**

- On August 31<sup>st</sup> I facilitated a meeting of the Youth Initiative Committee (YIC) to review CBT's new Community Directed Youth Funding stream and set priorities for action. Discussion focussed on developing capacity for YIC to move forward with community-wide initiatives. I received direction to approach the Community Foundation to become the 'umbrella' or sponsoring organization. This is based on the ECD committee model, which has been successful for a number of years. The Community Foundation agreed and ratified this decision at the September 6<sup>th</sup> meeting of their BOD. The Foundation is excited to partner with YIC and feels it will build capacity for their youth stream as well as supporting community-wide capacity building for youth. Accordingly, I have developed a draft Terms of Reference for YIC, which will be reviewed & approved by the committee.
- The call for Expression of Interest for CBT's CDYF was announced in mid-September, with a deadline of October 31<sup>st</sup>. If Revelstoke is successful, this represents \$100,000 commitment over 4 years for capacity-building for youth in Revelstoke. The EoI must include letters of commitment from Community Partners. I have prepared a draft EoI for the YIC to review.
- I have committed to both the Community Foundation and YIC to see this process through.

## **4. Poverty Reduction Strategy**

- The application to CBT's Community Development funding stream for this project was successful (\$17,500). As well, the application for a LIRN BC workshop to support the poverty reduction strategy was successful. Deadline for completion of the strategy is June 30, 2012. The LIRN BC event will support data analysis & planning around poverty reduction strategies within local areas of influence and likely take place sometime in the new year. I have been working with Scott Graham from SPARC BC on this project, and am subcontracting pieces of the work to a local researcher.

#### **5. Training for Service Providers**

- September 22<sup>nd</sup> – Workshop on Responsible & Problem Gambling – Canceled due to lack of registration.
- October 18<sup>th</sup> & 19<sup>th</sup> – 2 workshops for caregivers of people with dementia and Alzheimer's, 'Understanding Communication' & 'Understanding Behaviour'. I have been working with Tuulikki Tennant on coordinating these workshops.
- November (dates TBA) – Board Development Training for Non-Profit Boards, including succession planning.

#### **6. Welcome to Revelstoke Guide & Website**

- We are in the process of updating the online version of the Guide to include regional district information. I have contacted a local graphic designer who works in 'in-design' to do this work.
- 65% of hits to the Newcomer's website are directed from the city's website.

#### **7. Workplan & Contract**

- New contract & 2011/12 workplan reviewed by council. New contract (service agreement) signed in July for one year & includes some minor changes. For example, hours worked are submitted with a monthly invoice at the end of the month (rather than quarterly); it states that I 'assist the city to address various social issues...' rather than the social development committee; and the CAO & Mayor as signatories on the contract (rather than Alan as it has been in the past).