

## **SUPPORTING SOCIAL PLANNING and ACTION in REVELSTOKE**

### **Social Development Committee Meeting Minutes 8:30 a.m. Wednesday November 23, 2011**

**Present:** Nelli Richardson, Alan Mason, Linda Chell, Tony Scarcella, Susan Knight, Kelsey Croxall, Melodie Kindret, Deenie Ottenbriet, Doug Egan, Anne Cooper, Shirley Berg and Jane McNab.  
**Staff:** Jill Zacharias and Debra Wozniak  
**Regrets:** Melissa Klages, Cathie Thacker, Mary Kline, Antoinette Halberstadt and John Yakielashek

**1. Call to order** – Chair Nelli Richardson called the meeting to order at 8:35 am.

#### **2. Approval of Agenda**

**Motion:**

**Moved by Linda Chell and seconded by Susan Knight to adopt the agenda.**

**Carried**

#### **3. Review of October 26, 2011 Meeting Minutes**

**Motion:**

**Moved by Linda Chell and seconded by Melodie Kindret to approve the October 26, 2011 meeting minutes.**

**Carried**

#### **Business Arising from the October 26, 2011 Minutes:**

- Alan Mason reported that the Victim Services Coordinator has been hired, but due to training requirements & security screening the program is not yet operating. Jill will inform the committee once the program up and running again.

#### **4. Coordinator's Report** – Jill Zacharias reviewed the Coordinator's report for November 22, 2011 and added:

- Jill has completed a second interview to participate on the Columbia Basin Trust's social grants selection committee.
- Jill has received a thank you letter from the Executive Director of Seniors' Healthy Living Secretariat for helping arrange the age-friendly video shooting and for going above and beyond expectations.
- The Volunteer Home Repair program at the Seniors Centre is experiencing delays to due complications with insurance requirements, so for now they are going ahead with snow shovelling and yard works.
- Next steps in CBT's Community Directed Youth Funds process are as follows: Wayne Lundeburg of CBT will be conducting a workshop in Revelstoke for the Youth Initiative Committee. Following identification of priorities, a work plan, budget and performance measures will be submitted. The contract will be signed with the signatory agency – Revelstoke Community Foundation.
- Poverty Reduction Strategy – Jill noted that Community Connections has not yet responded to a request for information regarding local data from services specific to low

income residents. Doug Egan was asked to follow up with Community Connections on supplying applicable data.

- Jill's participation on the Regional Social Sector Training & Quality Improvement Committee was discussed and agreed that she sit on the committee as part of her current work plan.
- Jill will be making a presentation to the new Council in January to provide information about the activities of the Social Development Committee. Jill and Nelli will also meet with any new council members who have been appointed to the committee.
- Nelli attended the Age Friendly Planning Session and commented on how much has been achieved to address the needs of seniors in the community.

## 5. New Business:

- a) Community Connections concerns – discussion was held regarding the Revelstoke Current article reporting that their concerns about the City and social planning issues are not reaching the Social Development Committee. Agreed that Doug Egan will discuss this matter with Gayle Morgan to determine intent and next steps.
- b) Community Childcare Expansion – Linda Chell reported that they will be moving to the new elementary school and there is a funding opportunity to keep a 24 space center at the Farwell location that would increase childcare offerings to the community. They will need to determine the needs for the additional space and then create the appropriate spaces. The needs assessment application to CBT Small Grants Stream will require a letters of support from the community.

### **Motion:**

**Moved by Jane McNab and seconded by Shirley Berg:**

**“THE COMMITTEE REQUESTS THAT THE CITY OF REVELSTOKE SEND A LETTER IN SUPPORT OF THE APPLICATION BY THE REVELSTOKE COMMUNITY CHILDCARE SOCIETY TO CBT TO PROVIDE FUNDING FOR A STUDY TO DETERMINE THE NEED FOR ADDITIONAL CHILDCARE SPACES IN THE COMMUNITY.”**

**Carried**

- c) Report from Council  
Tony Scarcella reported that the Skateboard Park Society made a presentation to Council requesting that Council consider making an application to the provincial recreation funding program for the proposed skateboard park. It is possible the community could receive approximately \$150,000 through the recreation funding program announced by the Province, and city staff are looking into how the city can best benefit from this funding opportunity.
- d) New Ideas/Suggestions – no new ideas
- e) Next Meeting Date is 8:30 am. Wednesday, January 25, 2012.

## 6. Roundtable

*Jill Zacharias* – Revelstoke Community Futures Volunteer Awareness Campaign will be initiating a “Mayor’s Recognition Program” for volunteers. David Raven will send a thank

you letter and a small token of appreciation in response to submissions received from residents.

*Kelsey Croxall* – Public Health still has a few more six flu shot clinics, noted that attendance is down from previous years.

- Investigating handing out sharps containers with harm reduction kits.

*Anne Cooper* – RSS still in process of post occupancy tasks at the high school and is currently developing a management plan for the performing arts theatre.

- Preparing a plan for consolidating the two elementary schools.
- In the near future, reviewing the joint use agreement with the City.
- Literacy assessments for grades 4 – 7 completed and supports in place.

*Deenie Ottenbreit* – Chamber of Commerce promoting Moonlight Madness Fri Nov 25, introducing a scratch and save program on Saturday for two weeks and organizing Santa Claus Parade on Dec 10 with a Christmas Tree silent auction.

*Shirley Berg* – Carousel of Nations will be February 4, 2012 at the Community Centre

*Melodie Kindret* - RCU experiencing internet account fraud attempts – reminding everyone not to give out their passwords.

*Alan Mason* - Rick Hanson 25<sup>th</sup> Anniversary Relay will be in Revelstoke April 9 – 11. On April 10 there will be an opportunity for community involvement – Alan will forward more info.

- Suggested that a Thank You letter be sent to Antoinette for her commitment and valued contributions to the committee.

*Doug Egan* – Food Bank Holiday Train 2:45 Wednesday Dec 14, 2011

*Jane McNab* – Pleased that Jill is applying to be on the CBT Social Grants Committee.

Revelstoke is developing a positive reputation within the CBT.

*Linda Chell* – The Early Childhood Development Committee is pleased to announce a community celebration to launch the Revelstoke Children’s Charter combined with a presentation on local Early Development Instrument results and ECD achievements. The event will take place Thursday January 12<sup>th</sup> at 5:30 pm in the RSS foyer and will be hosted by ECD and sponsored by the Revelstoke Credit Union (the Success by Six partner). The event will include signing of the Charter, children and youth performances, Family Friendly Business & Family Friendly Employer awards as well as the ECD presentation. To date, the ECD presentation has been done in Montreal, Vancouver (multiple times), Winnipeg, Coquitlam, Kelowna, and Canmore. This will be the first local presentation.

*Nelli Richardson* – December 6 is National Day of Remembrance, Women’s Shelter Society is planning a commemoration in the RSS foyer.

7. **Adjournment** – The meeting adjourned at 9:45 am.

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Nelli Richardson, Chair

# Revelstoke Community Social Development Committee Coordinator's Report – November 22, 2011

## 1. Communication, support and coordination

### Regional/provincial contacts –

- Eva Hernandez, Kootenay Boundary Community Services Coop, member services – coordinating professional development for non-profits.
- Rosemary Lawrence & Maurice Bridge, BC Seniors Healthy Living Secretariat – coordinated local filming for documentary on age-friendly planning & community projects.
- Theresa Bartrow, IH Population Health - social planning 'investment document'
- Aimee Ambrosone, CBT – social sector funding committee

### Contacts:

- Oct 26<sup>th</sup> – CFDC volunteer committee (volunteer)
- Oct 27<sup>th</sup> – CFDC board (volunteer)
- Oct 27<sup>th</sup> – Evening meeting with Rosemary Lawrence, BC Seniors Healthy Living Secretariat & film production crew
- Oct 28<sup>th</sup> – Day of filming Age-Friendly Planning & Projects in Revelstoke
- Oct 31<sup>st</sup> – Interview with Aimee Ambrosone for CBT social sector funding committee
- Nov 1<sup>st</sup> – Telephone meeting with Theresa Bartrow
- Nov 2<sup>nd</sup> – Facilitated meeting with Seniors Volunteer Coordinator & Community Care staff
- Nov 3<sup>rd</sup> – Meeting with Mary Kline & Helen Lutz re: social sector training
- Nov 7<sup>th</sup> – Health Care Advisory committee
- Nov 8<sup>th</sup> – Seniors Volunteer Coordinator steering committee
- Nov 8<sup>th</sup> – Poverty Strategy Steering Committee
- Nov 9<sup>th</sup> – RSS Grand Opening
- Nov 9<sup>th</sup> – CBT communications workshop
- Nov 14<sup>th</sup> – Age-Friendly Planning session
- Nov 15<sup>th</sup> – CFDC executive (volunteer)

## 2. Supporting our Seniors

- Volunteer Coordinator programs:
  - o Transportation program now has 35 registered clients & 10 volunteers. Uptake of this program is steadily increasing.
  - o Computer classes this fall have been extremely busy with the Seniors Centre getting enough registration to run 2 of each workshop offered.
  - o Helping Hands programs – Volunteers are now being recruited for the snow shoveling, and minor home repairs programs.
  - o I accompanied the volunteer coordinator on a meeting with Community Care staff at QVH to review new programs November 2<sup>nd</sup>. Also received lots of input regarding HandyDart services at this meeting.
  - o The volunteer coordinator organized a celebration honoring the volunteers (Nov 16<sup>th</sup>). I was able to obtain gifts from the BC Seniors Healthy Living Secretariat for the volunteers.
- On October 28<sup>th</sup>, I facilitated the day of filming with Maurice Bridge & Rosemary Lawrence from the BC Seniors Healthy Living Secretariat on Age-Friendly Achievements here in Revelstoke. This went very well. The documentary film will be posted on the BCSeniors.ca website as part of a demonstration toolkit for other municipalities. I will obtain a DVD for showing at the Seniors Centre & to City Council.

- On behalf of Revelstoke, I have applied for the Age-Friendly Community Recognition Award program. The application included a resolution from City Council (Nov 8<sup>th</sup>) expressing commitment to continuing with Age-Friendly Planning & Project Development.
- Facilitated an Age-Friendly Planning Session on November 14<sup>th</sup> – reviewed achievements to date and new or existing challenges. We will be submitting another Age-Friendly Project Grant application by the December deadline.

### **3. Youth Initiative Committee (YIC)**

- Revelstoke's Expression of Interest to CBT's Community Directed Youth Funds was successful! This is very exciting news & will represent \$25,000 per year for capacity building for youth in Revelstoke over the next four years, for a total of \$100,000.

### **4. Poverty Reduction Strategy**

- In the process of data collection and conducting the cost of living analysis.

### **5. Training for Service Providers**

- Board Development Training for non-profits went really well with 13 registered participants from 7 organizations. Feedback from the succession planning part was that it was interesting but not as relevant. Most of the boards were fairly new so it was something they would like to get to but have other more immediate priorities. The actual board development portion of the training was found to be the most relevant and helpful. Lots of questions about roles and responsibilities of different positions on the board, communication and decision making process for boards, conflicts of interest, liability etc. Participants asked for more and were going to give feedback on future topics. As well, a lot of sharing happened between the boards, so all in all very helpful and beneficial to the community.
- I have been asked to provide to sit on a regional social sector Training & Quality Improvement Committee for events throughout the Columbia Basin.