

## SUPPORTING SOCIAL PLANNING and ACTION in REVELSTOKE

### Social Development Committee Meeting Minutes 8:30 a.m. Wednesday April 22, 2009

**Present:** Anne Cooper, Cathy Girling, Lory Borges, Mary Kline, John Yakielashek, Melissa Klages, Antoinette Halberstadt, Nelli Richardson, Linda Chell and Steve Bailey  
**Staff:** Jill Zacharias and Margaret Pacaud  
**Guest:** Alan Chell, City of Revelstoke Parks & Recreation  
**Regrets:** Tony Scarcella, Brian Sumner, Melodie Kindred, Jane McNab, Elmer Shoji and Alan Mason

1. **Call to order** – Chair Nelli Richardson called the meeting to order at 8.35 am.

2. **Additions to & approval of Agenda  
Motion**

Moved by Linda Chell and seconded by Anne Cooper that the Agenda be approved with the addition of “Support for Single Dads” under New Business and an In Camera item.

**Carried**

3. **Presentation from Alan Chell – 75% Discount Program**

Alan Chell reported that when the Aquatic Centre opened in 2005, the social sector asked how low-income residents could use the facilities and it was decided at that time by Council that residents who met certain criteria could have free passes to the Aquatic Centre. The Community Centre administers the program and Patti Larsen assists by talking to the people who make application to the program. This year the City has had a request to expand the program to include public skating at the arena and thanks to CBT have received funding in the amount of \$4,000 to provide skates and helmets for this program and therefore free skating passes will be provided to low-income residents.

The City received an e-mail from Vernon that they provide assistance to low-income families to access recreation services at a discount of 75% off fees. Alan has brought forward the idea of discounted fees for all recreation programs for low-income residents as a topic for discussion at this meeting to see if the City should get involved in this type of program. Discussion was held.

**Recommendation:**

**Moved by John Yakielashek and seconded by Linda Chell that Council explore the possibility for low income residents that City-run recreation programs be covered 100% and that contracted programs be covered by 50% or at a rate to be determined.**

**Carried**

4. **Approval of April 1, 2009 Meeting Minutes**

**Motion**

Moved by Cathy Girling and seconded by Mary Kline that the Minutes of April 1, 2009 be approved.

**Carried**

5. **Business arising from the minutes**

Terms of Reference - City Council require a recommendation from the Committee to approve the Terms of Reference.

**Recommendation:**

**Moved by Linda Chell and seconded by Anne Cooper that City Council approve the amended terms of reference for the Social Development Committee (attached).**

**Carried**

Committee membership –

- Nelli Richardson reported that the sub-committee was able to contact three of the four people whose terms on the committee would expire in April 2009. Steve Bailey, Cathy Girling and Anne Cooper have all replied that they would like to stay on the committee for one more year.
- The sub-committee felt that there should be representatives from the RCMP, Victim Assistance, Health or Employment appointed to the committee.
- The Committee would recommend to council the appointment of a representative from the social sector.
- Elmer Shoji represented a public at large member and that position should be advertised.
- In order to ensure the committee's transparency we would ask to solicit interest from the social sector through advertising and indicating that the applicants apply to Nelli Richardson as Chair.

**Recommendation:**

**Moved by Linda Chell and seconded by Cathy Girling that City Council advertise in two separate ads, for the positions on the Social Development Committee of a member of the public at large and a social sector representative to sit on the committee.**

**Carried**

CBT Community Initiatives application – Jill Zacharias informed the committee that the application to the CBT for \$25,000 was successful for the amount of \$20,000.

Welcome to Revelstoke Guide – Jill Zacharias reviewed this project which had been brought up years ago through Community Futures and was a task identified in the Community Development Action Plan and it has arisen again in the Welcoming and Inclusive Communities and Workplaces Committee (OC) for immigrants. The goal of the guide is to provide information on different aspects of the community. Jill met with Wendy Stock and BR Whalen of Okanagan College and Karolyn Kempton to discuss the guide and it was decided that the first step was to get a draft Table of Contents together and see what it would look like prior to looking for funding. Jill will assist with acquiring funding, edit the guide and make sure the information is correct and that it does not need to be updated every few months. The guide will be available in key locations, i.e. Seniors Centre, Real Estate offices, the Business Information Centre, the Employment Centre and the Community Centre and will also be on the City of Revelstoke and the Social websites. Discussion was held. Jill informed the committee that once it is published in English it will be translated into different languages.

6. **Coordinator's Report** – Jill Zacharias reviewed the Coordinator's report and 3<sup>rd</sup> quarter hours (attached to these minutes).

BC Healthy Communities – CDAP Review Event – Jill reviewed the program for the event.

- If members of the committee cannot attend Jill will send out the relevant sections of the CDAP that apply to the sector.
- Speaker's notes should be prepared as a handout so that they can be reviewed after the event.
- The end result of the session will be a document updating the 'Integrating' and 'Primarily Social' goals of the Community Development Action Plan. Once completed, it will be circulated.
- Jill will send out an e-mail to all of the speakers to ascertain if they have slides accompanying their presentations – if so, they can send them to her prior to the event and she will put them on one PowerPoint presentation.

## 6. **New Business**

Future agendas & the *Freedom of Information and Protection of Privacy Act* –

- Committee members were encouraged to add agenda items if important, rather than wait for the round table at the end of meetings.
- Jill reported that Ross McPhee, City Administrator is trying to make sure all committees follow procedures for minutes of meetings. There are some matters that cannot be discussed during regular committee meetings and should be held in an "In Camera" session. A handout of the applicable criteria was distributed to committee members. Debra Wozniak has received information from Teresa LeRose on how to write up these minutes.

Length of meetings – As a number of committee members feel that there is not enough time during meeting to cover all topics the suggestion was put forward that the time allotted should be extended to two hours with actually striving to doing it in one and a half hours. Discussion was held and comments made as follows:

- It was agreed that as Jill's report is attached to the agenda package prior to meetings there was no real need for her to review it verbatim but to highlight important items as was done today. Members of the committee once they have read it could bring any questions they may have on the report to the meeting. This would save time at meetings.
- The committee is in favour of blocking out time for a two hour meeting but with the stipulation that the effort is made to finish the meeting in one and a half hours.

Presentations to the committee – Shannon Moorhead has requested time to make a presentation to the committee in May on Supported Employment. Discussion was held and it was agreed as follows:

- Presentations will be held at the beginning of a meeting – 10 minutes maximum.
- It was decided that due to time constraints, presentations would be limited to subjects that the committee needs to have input into, were action items, or would be taken forward to City Council for action at that level.
- If a presentation is requested Jill Zacharias to send information out to the committee requesting their approval.
- Perhaps next year apply for a Healthy Communities Grant to showcase these presentations at an event.

The committee decided that as Shannon's presentation is for information purposes and although it is a wonderful presentation they would not view it at their meeting. Jill is to inform Shannon of this decision.

- Presentations that the committee would like to see are – Corin Flood on the Affordable housing project and a presentation on the housing outreach worker. Corin Flood is working

on the Housing Society's Strategic Plan at this time and once completed he could come and talk to the Social Committee. In the meantime perhaps we can request copy of the Minutes from the Affordable Housing Society be sent to members of the Social Committee.

BC Ombudsman's Report on IA - Discussion was held on the difficulties of applicants dealing with EI and IA claims and it was decided that as more time is required to look at this issue and review more fully and was tabled to the September meeting agenda.

Support for Single Men – It appears at this time there is a gap in services for single males who have problems dealing with child custody issues, supervised visits, and other matters. The committee agreed that there is a need to form a sub-committee to investigate this, and how the community might better support single dads. Nelli Richardson, Cathy Girling, Antoinette Halberstadt, Melissa Klages, John Yakielashek, Linda Chell and perhaps Mary Kline will sit on a sub-committee to look at this issue and will try to meet within the next two months. An e-mail will be sent out to move forward with a meeting date.

7. **Next meeting date** – The next meeting date will be May 27, 2009 at 8:30 a.m.

8. **Round table**

Anne Cooper –

- All of the materials on the two new schools can be downloaded from the School District website along with a comment sheet.
- The School District was successful in getting two of the new Learning Centres under the Neighbourhoods of Learning program to expand the space in the new schools. A public meeting will be held Monday April 27 at 7 p.m. at the Community Centre to invite organizations in the community to put forward their ideas of what should be the use of the new space. A decision will have to be made in a very short period of time in order that the School District can roll these projects into the design.
- Twelve responses were received by the School District for the request for qualifications.
- Nelli Richardson – The Revelstoke Women's Shelter will be hosting the fourth Annual Prevention of Violence Against Women Walk at noon on Friday April 24 and at the high school on Thursday students are invited to write what they would do to stop violence against women.

Antoinette Halberstadt – Would like to see the monthly RCMP & Victim's Services reports sent to this committee.

9. **In Camera** – Pursuant to Section 90.1 (j) of the *Community Charter*

(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

10. **Adjournment** - The meeting was adjourned at 10:30 a.m.

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Nelli Richardson, Chair

# **Revelstoke Community Social Development Committee**

## **Coordinator's Report**

**April 22, 2009**

### **1. Communication, Support & Coordination**

- Directory – updated to April 09 edition; investigating putting it (or a link) on City of Revelstoke website to improve access
- Website – a few glitches have emerged – webmaster working on it.
- April 3<sup>rd</sup> – attended Merlyn Horton's presentation to Elementary children
- April 7<sup>th</sup> – attended BC Healthy Communities training session in Kamloops
- April 8<sup>th</sup> – Economic Development Commission
- April 9<sup>th</sup> – spoke to Seniors' Association meeting
- April 15<sup>th</sup> – met with Wendy Stock, BR Whalen & Karilyn Kempton – Welcome to Revelstoke Guide project
- April 15<sup>th</sup> – Facilitated Workshop #1 at Seniors' Centre
- April 16<sup>th</sup> – Seniors' Planning Committee meeting

### **2. Seniors' Planning**

- Age-Friendly Plan
  - Seniors' Survey Final Report (enclosed)
  - Table of Contents; Common Barriers, completed – have begun writing – hope to complete it earlier than July 15<sup>th</sup> target.
  - Input to OCP - April 24<sup>th</sup>
  - Age-Friendly planning session in Osoyoos April 29<sup>th</sup>
- 'Supporting our Seniors'
  - CBT grant (\$4000) obtained for Seniors' Assoc to upgrade computer lab
  - Workshop #1 – Home & Community Care – Speakers: Audrey Austin RN, Tuulikki Tennant, Community Care Social Work; Brenda Kessler, Hospice – over 60 participants, very well-received
  - Next step – Seniors' Resource Guide

### **3. BC Healthy Communities – CDAP Review Event at the Hillcrest May 11<sup>th</sup>**

- Attended training session in Kamloops with Cathy Thacker
- Established date; have commitment from all key presenters & have met with 7 of 15 to review their sections of the CDAP
- Have begun revision of the “What we know” & “What we are doing” sections

### **4. 3<sup>rd</sup> Quarter Hours (enclosed)**