

Revelstoke Community Social Development Committee Social Development Coordinator 2015-2016 WORK PLAN PROGRESS REPORT

Objective 1. Facilitate communication and collaboration amongst community organizations to support them to work together on community social challenges and opportunities.

Task	Status
Maintain central office location & continue to distribute contact information	Office maintained at Suite D, 204 Campbell Ave. Currently 62 contacts in Social Sector email list. Info distributed daily/weekly.
Field email communications and review materials sent to coordinator	Ongoing
Coordinate & attend steering committee meetings	8 meetings of Social Development Committee held; all had quorum; written coordinator reports submitted; prepared meeting packages for City CED Admin to distribute.
Meet with social sector representatives and groups on a regular basis to identify common goals and priorities for action within social sector	81 one-to-one or small group meetings
Sign up for web lists for various organizations & agencies to keep abreast of capacity-building and new funding opportunities & communicate these to appropriate groups or organizations	Ongoing – currently receiving information from 15 various web lists
Attend meetings of social sector organizations and groups, including but not limited to: <ol style="list-style-type: none"> 1. Early Childhood Development Committee 2. Revelstoke Literacy Action Committee 3. Financial Literacy Subcommittee 4. Seniors' Volunteer Coordinator Steering Committee 5. Health Care Advisory Committee 6. Youth Advisory Committee & Youth Initiative Group 7. Child & Youth Mental Health & Substance Use Collaborative Local Action Team 8. Youth Access Fund subcommittee 9. Transit Committee 10. Screen Smart Committee 11. Welcoming Communities Committee / Community Partnership Table 12. Welcome Week Planning Committee 13. Safe Spaces Society 14. Poverty Reduction Working Group 	<ol style="list-style-type: none"> 1. ECD / EYC – 8 meetings 2. RLAC – 4 meetings 3. Fin Lit – 3 meetings 4. Seniors – 6 meetings 5. HCAC – 4 meetings 6. YAC – 5 / YIC – 1 meeting 7. CYMSHU LAT – 7 meetings + numerous Co-Chair & other subcommittee meetings 8. YAF – 1 meeting 9. Transit Committee - 0 10. Screen Smart Committee – 1 meeting 11. WCPT – 2 meetings 12. WW Planning – 3 meetings 13. Safe Spaces Society – 4 meetings 14. Poverty Reduction Working Group – 7 meetings <p style="text-align: center;">Total – 52 Group Meetings</p>
Organize and/or provide support for local social sector training/learning	- Health Literacy Workshop at the Seniors' Centre (Oct 2015)

events	<ul style="list-style-type: none"> - BC Poverty Reduction Coalition workshop 'Connecting Communities for upstream action' (Oct 2015) - Dementia-Friendly Community training (April 2016) - Mark Holmgren "understanding the economics of poverty reduction" community presentation (May 2016) - Acquired funding/coordinating 'Safetee' training (to be held Sept 2016) - Participated on regional Training Connect Advisory Committee
Host meetings to promote interagency communication, learning and to celebrate achievements	ICSP 'celebration of achievements' & planning/priority setting event (June 2016) – 35 participants
Facilitate stakeholder participation in community-wide initiatives & events	<ul style="list-style-type: none"> - Assisted with coordination of Hate- and Bias-based incidents protocol community consultation - Attended emergency shelter meetings - Living wage project stakeholder consultation - Attended BC Council for International Cooperation meeting - Welcome Week - Coordinated Volunteer Fair with CFDC reps - Attended Revelstoke Review Community leaders meeting - Assisted with coordination of CFDC regional CED Forum - Assisted with coordination of RDI/CBT Social Sector consultation May 2016

Objective 2. Communicate, maintain and update the social aspects of the Integrated Community Sustainability Plan (ICSP), identifying new social challenges and opportunities and ways to meet challenges and access opportunities.

Task	Status
Provide social perspective and input to major cross-sectoral initiatives <ul style="list-style-type: none"> • Provide input to social goals for OCP review as well as ICSP update 	<ul style="list-style-type: none"> - OCP review did not take place - Completed update of ICSP social goals (July 2016) – Sections 2 & 5. - Provided input to Socio-economic impact of BC Hydro's Rev 6
Provide regular (written) updates on SDC activities to other City Committees <ul style="list-style-type: none"> • Present Social Development Committee update to Economic Development Commission 	Did not receive any requests
Track baseline indicators for above 'Integrating Strategies'	Ongoing – ICSP data sets updated

Objective 3. Support action on high priority social projects identified in the ICSP.

Task	Status
<p>Substance Use Strategy</p> <ol style="list-style-type: none"> 1. Continue to provide oversight for MSW Practicum Student update of Child & Youth section of Substance Use Strategy. 2. Continue to work with Impact BC & Shared Care BC to establish Child & Youth Mental Health & Substance Use Collaborative Local Action Team, and all this entails; support Project Lead. 3. Continue to support training for service providers around mental health & addictions 	<ol style="list-style-type: none"> 1. Provided input & mentorship to MSW Practicum 2. CYMHSU LAT - Coordinated hiring of Project Lead/mentorship of project lead, acting Co-Chair, participated in chartlet & budget subcommittees, monthly co-chair teleconferences 3. Acquired funding/supporting coordination of ‘Safeteen’ Training to be held Sept 2016 Acquired funding to bring in Dan Reist (Oct 2016) and to facilitate parent engagement around developing a healthy culture around alcohol consumption. 4. Presentation to School Board (Jan 2016) 5. Presentation to Selkirk Medical Group (Youth Drug Survey results) 6. Presentation to school board & DPAC on Safeteen training
<p>Seniors and Age-Friendly Planning</p> <ol style="list-style-type: none"> 1. Continue to support Seniors’ Association & Volunteer Coordinator as needed 2. Continue to monitor implementation of recommended actions in the Age-Friendly Plan <ul style="list-style-type: none"> - Improving accessibility of businesses in the downtown core - Work with Alzheimer’s Society of BC to implement dementia-friendly community training - Support Seniors Resource Guide update & assist with distribution once complete 	<ol style="list-style-type: none"> 1. Ongoing 2. Ongoing - Acquired UBCM Age-Friendly Project funding to support mobility/falls prevention classes at Community Centre & Community Ramp Project for the downtown core (project completion target Nov 2016) - Dementia-Friendly Training held (April 2016) - Worked with Seniors’ Association steering committee to complete update to Seniors’ Resource Guide (Project completed April 2016), including finding additional funding, facilitating content update, graphic design & distribution. 3. Age-Friendly Communities National webinar presentation (May 2016)
<p>Youth – Attend and provide input to Youth Advisory Committee & Youth Initiative</p>	<p>Attended all YAC, YIC, & YAF meetings; provided input to Youth Liaison work plan</p>

Objective 3 continued

Poverty Reduction Strategy

1. Poverty Reduction Working Group – continue to coordinate and support meetings, recruit new members, share resources and ideas
2. Participate on Financial Literacy project steering committee & provide support when required
3. Participate on Youth Access Fund steering committee & monitor progress on this pilot project
4. UBCO Living Wage research project - work with community partners to establish project steering committee (including terms of reference), coordinate meetings, assist with coordinating community engagement, provide research links when needed, see project through to completion
5. Emergency Shelter working group – participate & assist as required; work with community partners to build and increase access to Emergency Housing Fund
6. Support efforts to encourage province to develop a poverty reduction plan; meet with all federal candidates to discuss poverty & related issues
7. Work with CBT to establish regional poverty reduction network
8. Continue to participate in Vibrant Communities Canada teleconferences
9. Support CFDC/ City CED Forum on Poverty Reduction and Economic Development

1. **Ongoing – coordinated 7 PRWG meetings, and one regional meeting; facilitated review of recommended actions/priority setting for upcoming year (2016/17).**
2. **Financial Literacy – provided ongoing input to project, attended steering committee meetings, reviewed draft guides and promotional materials, attended final wrap up; reviewed & submitted final report.**
3. **Participated on YAF steering committee; provided input on request.**
4. **UBCO Living Wage research project – Liaison with UBCO team, assisted with coordination of community consultation, provided input to project. Project slated for completion September 2016**
5. **Participated in meetings; no action to date.**
6. **Submitted related question to federal all-candidates meeting; coordinated meetings with PRWG & Wayne Stetski MP, Norm MacDonald MLA; coordinated 2 days of meetings with Jackie Tegart MLA & Kathy Berggren-Clive, Director of provincial MCFD initiative.**
7. **Participated in regional teleconferences, including RDI indicator project; coordinated first regional face-to-face meeting (May 2016) – CBT continues to support regional membership in Vibrant Communities Canada.**
8. **Ongoing**
9. **Participated on CED Forum steering committee; assisted with design of forum; recruited all speakers; assisted with event facilitation; presented on the history of living wage initiative.**
10. **VCC national webinar presentation (Aug 2016).**
11. **Provided initial support for ECDC/CBAL Canada Learning Bond initiative.**

Emerging Social Priorities

1. Community support for isolated residents
 - Develop framework for collaboration
 - Coordinate meetings of key stakeholders to implement framework

1. **Coordinated initial meeting, but no further action based on history of past (failed) ICM initiative & input from service providers. Will be bringing key stakeholders together again to facilitate roll-out of Community Paramedicine program.**

<ul style="list-style-type: none"> • Coordinate training for frontline service providers <p>2. Welcoming Communities:</p> <ul style="list-style-type: none"> • Coordinate “Welcome Week – Connecting Newcomers and the Community” • Continue to support Safe Spaces Society as needed • Maintain www.welcometorevelstoke.org as required • Submit funding application to update Revelstoke Newcomer’s Guide (Community Initiatives) <p>3. Healthy Communities:</p> <ul style="list-style-type: none"> • Support Health Care Advisory Committee 	<p>2. Ongoing</p> <ul style="list-style-type: none"> • Coordinated 4th annual ‘Welcome Week’ (Nov 2016) • Continue to provide ongoing support for Safe Spaces Society • Continue to maintain www.welcometorevelstoke.org • Acquired funding from CBT CIP & Francophone Affairs for Newcomer’s Guide update; OC provided content update in-kind; coordinating graphic design & translation – target for completion Sept 2016. • Provided project oversight & submitted final report for “A Community Protocol to Address Hate- and Bias-based incidents” completed Dec 2015. <p>3. Ongoing</p>
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Objective 4. Help support new and existing social sector organizations and collaboratives when needed.

Task	Status
Assist new and existing groups to establish governance	<p>Facilitated visioning and planning sessions for:</p> <ul style="list-style-type: none"> - Aboriginal Friendship Society (April 2016) - Revelstoke Multicultural Society (June 2016) <p>Continue to provide in-depth support for CYMHSU LAT</p>
Assist new and existing groups to develop, implement and monitor work plans	
Assist new and existing groups with funding applications as needed	<p>Reviewed & provided input to a number of funding applications.</p> <p>Plus acquired the following:</p> <ul style="list-style-type: none"> - CYMHSU LAT \$100,000 (2016/17) - Welcome Week \$2,500 - SHSI Age-Friendly Project \$12,335 + \$2,000 CIP - New Horizons Seniors Centre upgrades \$8,100 - Seniors Resource Guide \$2,450 - Newcomer’s Guide \$7,000
Ensure new and existing groups are working with accurate information sources	Ongoing

Objective 5. Provide the City of Revelstoke with information and recommendations on community social challenges and priorities.

Task	Status
Presentations to City Council and senior staff	March 8th 2016 update to City Council
Respond to requests from Council as they arise	Ongoing
Provide information to City Council on community-wide social issues	Ongoing

Objective 6. Communicate social issues and information within the community and externally.

Task	Status
Update and distribute Directory of Social Services for Revelstoke and Area	Completed updates (Nov 2015 & July 2016)
Maintain and update www.revelstokesocialdevelopment.org <ul style="list-style-type: none"> Maintain an up to date library of reports/studies on local social topics as well as up to date directories under 'Important Documents' tab 	Ongoing - website updated regularly
Presentations to organizations describing SDC activities, social sector initiatives, and current priorities: Board of Education, Okanagan College Advisory Committee, and Economic Development Commission.	<ul style="list-style-type: none"> - Presentation to School Board (Jan 2016) on history of youth initiative & CYMHSU LAT - Presentation to Selkirk Medical Group on Youth Drug Survey (as part of a training series) (Jan 2016)
Provide point of contact & answer requests (local and out-of-town) for information about social conditions, the social sector and social planning	<ul style="list-style-type: none"> - 58 contacts with reps from regional, provincial or national organizations - 2 national webinar presentations - Supported CFDC regional CED Forum
Participate in community-wide events	Marched in Canada Day parade with Safe Spaces group; participated in OC Community Partnership Table meetings; attended Volunteer Fair & Community Dinner during Welcome Week; attended BC Council for International Cooperation meeting; sold newspapers for CBAL 'Reach a Reader' event; attended OC consultation meetings re: AACP; attended BC Poverty Reduction Coalition workshop; attended Revelstoke Review community leaders meeting; attended CFDC CED Forum; attended CBT/RDI Social Sector Solutions workshop.
Utilize various media venues to communicate SDC activities to the general public, including City CED Newsletter, Radio, The Revelstoke Current, Revelstoke Review and Revelstoke Mountaineer <ul style="list-style-type: none"> Create 'infographic' of Social Development Coordinator 	Ongoing - Stoke FM (Welcome Week); Revelstoke Current and Revelstoke Times Review newspaper articles on a variety of subjects; Facebook promotion of workshops, contributed updates to all City CED Newsletters & City of Revelstoke annual report. - Infographic completed (July 2015)