

Objective 1. Facilitate communication and collaboration amongst and between City of Revelstoke and community organizations to support them to work together on community social challenges and opportunities

- Attended and provided reports for all City of Revelstoke Social Development Committee meetings; met with most new committee members
- Initially provided Ingrid Bron with a comprehensive information package on social development initiatives past & present; subsequently met with Ingrid on a regular basis
- Participated in a strategic planning session on regional food security, hosted by IH
- Attended Early Childhood Development Committee meetings and participated in all ECD planning activities
- Attended all Youth Advisory Committee, Youth Initiative, and Youth Access Fund steering committee meetings
 - o Prepared Youth Initiative backgrounder for Laurie Donato, Director of Parks, Rec & Culture
 - o Provided input to Youth Liaison work plan
- Attended Health Advisory Committee meetings & reported on related activities
- Attended meetings of:
 - o Community Response Network
 - o Literacy Action Committee
 - o Seniors Volunteer Coordinator Steering Committee
 - o Screen Smart
- Assisted with coordination of & participated in first meeting of key stakeholders for BC Transit service review (Jan 2020)

Objective 2. Provide leadership and guidance with regards to the implementation and continued development of the City's social development policies (ICSP, OCP, other social development policies, etc.)

- Provided OCP consultant with a list of key stakeholders/contacts, as well as sharing prior planning documents, and participated in a pre-engagement interview

Objective 3. Support action on high priority social projects as identified in the ICSP and ICSP Updates

Poverty Reduction

Local

- Coordinated all Poverty Reduction Working Group (PRWG) meetings to June 2019
- Updated Poverty Reduction Action Plan and Implementation Summaries; facilitated strategic planning session in Jan 2019 to identify goals for the year
- Attended Financial Empowerment Forum hosted by CBAL
- Attended Local Food Initiative strategic planning
- Coordinated Collective Impact coaching with Paul Born for PRWG
- Coordinated SWOT analysis (Feb 2019)
- Coordinated Collective Impact training session with Liz Weaver, Tamarack Institute, including liaison with Liz, booking venue & catering, sending out targeted invitations (March 2019)
- Coordinated all meetings with core Collective Impact planning group
- Co-led transition from PRWG to Collective Impact, including:
 - o Recruiting 'inviters' for the 'Big Event', preparing and sending out key stakeholder invitations, and following up with questions
 - o Co-coordination of the 'Big Event' in June 2019. This included: securing additional funding from CBT & RCU, preparation of the data presentation for Ingrid Bron, working with Cathy English on assets presentation, coordinating catering, recruiting facilitator (IH, Kerri Wall), supplying all facilitation materials, assisting with set up and take down
 - o Collating notes from the 'big event' and production of the **'What we Heard' report**

- Supported the development of action teams, including preparation and dissemination of related resources for each team and assisting with recruitment of Co-Chairs
- Coordinated and participated in all Collective Impact Leadership Roundtable meetings, including agendas and recording, distributing meeting notes
- Developed CI 'landing page' at www.revelstokesocialdevelopment.org
- Participated on & supported Transit & Transportation, Shelter, Measurement and Communications Action Teams, and, supported other teams as needed
- Drafted communications contract between Lisa Cyr & City CED; co-wrote/edited and supported delivery of all communications
- Participated in numerous 'Getting to Impact' modules and subsequent de-briefs/homework exercises, co-produced '**Getting to Impact**' report with Lisa Cyr
- Met with key stakeholders to engage & facilitate process along the way
- Researched low income transit pass options, including consultation with key stakeholders
- Participated on Youth Access Fund steering committee
- Completed annual update of 'living wage' cost of living analysis (April 2019) & subsequent press release
- Supported Adrian Giacca & Nicole Cherlet to attend the national Cities Reducing Poverty summit in October 2020
- Completed annual reviews with Tamarack – Dec 2018 & Dec 2019 / ongoing liaison with Manager of Western Cities, Alison Homer
- Submitted Year One Interim Report to the Vancouver Foundation to meet deliverables and secured Year Two of funding – supported distribution of funds to LFI, RECD, and CBAL.

Regional

- Ongoing dialogue with CBT – this included submission of small grants application to support Tamarack's CRP membership (2019) & subsequent submission of final report (Jan 2020), telephone meetings with Hannah Holden, Nicole MacLellan & Aimie Ambrosone
- Kept in touch with regional poverty reduction partners in Trail, Nelson, Cranbrook, Fernie and Golden
- Drafted and submitted to CBT a proposal to host a regional poverty reduction summit after consultation with regional partners (on hold)

Provincial

- Continued to Chair Tamarack's Cities Reducing Poverty BC Community of Practice webinars. Participant numbers ranged from 15 to 38 people across the province. This included assisting to set agendas & recruiting speakers. Topics included:
 - o Early Childhood Dev & Child Care;
 - o 2018 Milestones/Goals for 2019;
 - o Rural & Urban Transportation Issues & Solutions;
 - o Analysis of Together BC – BC's Poverty Reduction Strategy;
 - o Food Security as an Income-related Issue;
 - o Intersection of Poverty Reduction & Neighbourhood Connections;
 - o BC's new Poverty Reduction Planning and Action Program;
 - o Supports available to BC communities via Tamarack, SPARC BC & the BC Poverty Reduction Coalition.

National

- Presented on Revelstoke's Living Wage initiative for Tamarack's Rural CoP (Jan 2020); participated in numerous educational webinars on a variety of related topics
- Coordinated & attended Reconciliation Canada webinar
- Provided peer-to-peer input on a variety of related topics with counterparts across the country
- Participated in Employment and Social Development Canada small group input session on the Dimension of Poverty hub, facilitated by Tamarack.

Housing

- Attended Housing Hub presentation in Salmon Arm (Oct 2018)
- Provided data addendum to Housing Needs Assessment completed in 2018 (Jan 2019)
- Attended Rev. Community Housing Society meetings on occasion; provided RCHS with sample contracts and staff job description to support the board hiring an assistant

- Winter Shelter Project – Explored numerous options with a variety of organizations to support delivery of this program; liaison with /acquired commitment from BC Housing to provide capital and operational funding; engaged Rev. Women’s Shelter to manage the program (until they bowed out), and Rev. United Church to provide space; updated all related documents and provided to Council’s CoW meeting August 15th, continued to support project until process was put on hold in Sept 2019
- Ongoing support for & participation on the Collective Impact Shelter Action team – attended housing visioning session (Nov 2019)
- Supported Happipad social enterprise with data, key contacts, initial community consultation, and provided input/review of CBT social grants application (successful - \$30,000) in preparation for roll out of this pilot program in Revelstoke in 2020

Mental Health & Substance Use

- Completed Youth Drug Survey Youth Infographic project and distributed copies to RSS, CYMHSU project lead, MCFD & Jennifer Wright. This project was paid in full by a private citizen (\$1200)
- Co-Chaired CYMHSU Collaborative meetings
- Attended all Co-Chair/Project Lead meetings; provided one-on-one guidance as needed; assisted with ongoing work plan development & budget reviews
- Attended CYMHSU Substance Use Working Group meetings and worked with community partners to plan a parent info night at RSS (Nov 2018)
- Note that CYMHSU Project Lead coordinated SafeTalk Suicide Alert Training (x3 – 45 people trained; 63 registered), and Motivational Interviewing training (28 people trained; 40 reg.)
- Provided input to City’s Cannabis Bylaw
- Liaison with Interior Health Harm Reduction Coordinator to convene key stakeholders to initiate discussion on a Revelstoke-specific response to the opioid overdose crisis (Feb 2019); attended follow-up meetings in April & June 2019
- Acquired funding (\$12,500) from the Canadian Centre of Substance Use Research to support Opioid Dialogue Project; recruited Stacie Byrne and Simon Hunt to deliver the project and provided ongoing support to completion of the project. Completed & submitted report to funders.
- Prepared CED reports to Council to support CYMHSU and CAI funding applications
- Submitted application to CBT Social Grants program to continue MHSU Collaborative post-2019 (successful - \$35,000)
- Conducted key stakeholder consultation & submitted application to Community Action Initiative (CAI) to support continuation of the Opioid Dialogue project and the development of a community-wide harm reduction strategy (\$34,000 - *pending*)

Diversity & Inclusion

- Coordinated 7th (2018) and 8th (2019) annual ‘Welcome Week – Connecting Newcomers & the Community. This included acquiring funds (\$1750 each year), liaison with event providers, council reports requesting free public transit, developing and disseminating all promotional materials, daily social media posts, radio interviews, obtaining feedback, co-coordinating volunteer fair & community dinner, and completing reports to funders.

Age-Friendly

- Liaison/advocacy with Alzheimer’s Society of BC re: local delivery of services and supports
- Submitted application to UBCM’s Age-Friendly Planning program to update An Age-Friendly Plan for Revelstoke & Area (\$15,000 – *pending*); prepared related CED report to City Council

Objective 4. Help support and strengthen new and existing social sector organizations and collaboratives as aligned with Council goals and objectives

- Provided advocacy and support for Red Cross Loan Cupboard volunteers in addressing & overcoming challenges
- Supported Live it! Love it! Foundation to conduct organizational review; reviewed & provided input for related funding applications
- Supported Rev. Museum and Archives with planning for accessibility needs assessment

Objective 5. Communicate social issues and information within the community and externally

- Met with individual citizens as requested to provide information and links to various supports
- Fielded questions from various media on numerous topics
- Participated in CBAL's annual 'Reach a Reader' event
- Co-developed www.revelstokelife.ca - this included inputting all data for the 'Community Services', 'Safety & Emergency', and 'I Need Help With' sections of the website, as well as doing presentations to various organizations & promoting the site. This was in partnership with the Revelstoke branch of the Rural & Remote Division of Family Practice and CYMSHU Project Lead
- Kept www.revelstokesocialdevelopment.org up to date
- Participated in key stakeholder meetings to support the delivery of OC's Tourism Management program
- Provided input to the provincial Public Health Services Authority development of a 'social environments' framework to accompany their Healthy Built Environment Toolkit
- Submitted backgrounder/key question for Doug Clovechuck re: local WorkBC office cuts and prepared follow up advocacy letter for City CED
- Met with new Community Paramedics to discuss program partnerships and initiatives
- Met with new City of Revelstoke Climate Change Coordinator
- Met with Ministry of Social Development & Poverty Reduction reps re: local service provision
- Met with BCIB rep re: local engagement
- On request, had telephone meetings with social planning reps from other cities, including: Banff, Central Okanagan, Salmon Arm, Drumheller, Powell River and others

Respectfully submitted,

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