

Vibrant Revelstoke – Affordability for All
Minutes of the Leadership Roundtable (LRT) Meeting
 Held on October 10, 2019, commencing at 8:30 am
 Macpherson Rm, Revelstoke Community Centre

PRESENT:

Name	Role/Action Team
Mayor Gary Sulz	Chair
Stephanie Melnyk	Vice-Chair Measurement
Jill Zacharias	'Backbone' support & logistics Measurement, Shelter, Transit & Transportation
Lisa Cyr	Communications, Measurement & Listening
Lynne Loepky	Shelter
Jamie Slater	Neighbourhood Connection
Jamie Hobgood	Listening
Tracy Spannier	Early Childhood Development & Childcare
Melissa Hemphill	Food Insecurity
Noelle Bovon	Income & Employment
Lucie Bergeron	Shelter/Literacy
Koreen Morrone	Education & Literacy
Marianne Wade & Kelly Learned	Guests – City Planning & OCP consultant
Katherine Brown & Dr. Kate McCarroll	Guests – Rural & Remote Division of Family Practice Collaborative Services

1. Acknowledgement of Traditional Territories

Chair, Mayor Sulz called the meeting to order with an acknowledgement of traditional Territories at 8:35 am.

2. Welcome & Introductions

Mayor Sulz welcomed everyone. Brief Introductions. Guest Marianne Wade & Kelly Learned here to review the OCP renewal process. Guests Katherine Brown and Dr. Kate McCarroll here to observe re: the intersect with other collaborative processes.

3. Collective Impact & the OCP Renewal

Marianne Wade & Kelly Learned reviewed the OCP renewal process, beginning with the launch of the visioning process. Focus on organic, grassroots process promoting ownership of the final vision. Values that arise with the vision will inform policy development. Have already met with some action team co-chairs as well as the Shelter team. Initial consultation will wrap up November 9th, with a 'what we heard' report followed by additional feedback from community. Once we land on a final vision statement, it will go to City Council for adoption in March. Policy development process slated to begin in February. Recognize need to keep moving. Visioning process will include:

- A page on revelstoke.ca dedicated to the OCP Vision Check-in process. Check out more information [here](#)
- An [online visioning survey](#)



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- Host a [visioning pop-up event](#). Sign-out the event kit for your next meeting, for your business, or for your neighbourhood
- Throw a [visioning party](#). Gather family, friends and co-workers to complete surveys and chat about your vision for Revelstoke
- Submit your completed surveys (attached) to the Development Services department either in person, or by [emailing](#) your scanned copies

4. Review of the [outcome diary form](#)

Lisa Cyr reviewed the outcome diary form fields. Suggestion to add ‘why is this important?’ A reminder to all action teams to assign someone to complete the form as needed. Discussion around what types of items to enter and what it will look like in the back end.

5. Reflection on the 12 month work plan – identification of milestones

Stephanie reviewed key milestones going forward – goal is to collate info in the next year and present a 5-year plan at the next ‘big event’ to be held next September 2020. Discussion around recruiting community members and glitches in the mail chimp system. Will be reviewing the one-year plan at the next coaching call with Paul Born.

Action Team updates

- a. *Education & Literacy* – Haven’t actually met as an action team yet, but the group is busy with fall programming. Just hosted ‘Reach a Reader’ event to raise funds. Mayor Sulz & Jill Zacharias participated and noted that it was a great opportunity to engage people around literacy, residents and tourists alike.
- b. *Food Insecurity* – Melissa reported that they’ve had 2 meetings, with about 17 people interested and 6 or 7 regulars that show up to meetings. Updated and distributed ‘Free and Low Cost Food Guide’ (attached to minutes). Lots of opportunity to increase awareness of food programs. Recognize food as a motivator/convener & would like to harness this energy. Considering hosting a food summit.
- c. *Early Childhood Development & Child Care* – Tracy reported that for a number of years now they have been deeply involved in research led by the Human Early Learning Partnership (HELP) at UBC. The Toddler Development Instrument (TDI – questionnaire for parents/caregivers of children aged 12-24 months), the Childhood Experiences Questionnaire (CHEQ – assesses experiences of children prior to kindergarten), Early Development Instrument (EDI – assesses vulnerability of children entering kindergarten), and Middle Development Instrument (MDI – grades 4 & 7). Population-based data help strategically guide community learning and response. One new Family Child Care Centre licensed. Number of applications for ACCB has increased and the process normalized – big change in that there is a noticeable reduction in stigma associated in applying for the ‘benefit’ (rather than ‘subsidy’). Free Fall Clothing and Toy exchange coming up October 19 – great event, volunteers needed! Highlight – Family Night Out on Thursday evenings, partnership with CBAL – includes free meal and opens doors to other programming.
- d. *Shelter* – Jill reported that the team had their first ‘quick win’ with Marianne Wade attending the last meeting to discuss opportunities to provide input. Also Jill has been working with seniors and a proponent for “Happipad” who is looking to bring this home sharing program to Revelstoke.



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- e. *Income & Employment* – Noelle reported that they had first meeting this week – but only 3 people showed up. Difficulty with engagement. Decided to host another meeting sooner to recruit more people. Decided that it's more of an income issue than an employment issue since there are a plethora of jobs out there right now. It is not a new issue either. Looking for opportunities to dialogue around educations, careers, need for child care etc.
 - f. *Neighbourhood Connections* – Jamie Slater reported that the group has been identifying gathering places within neighbourhoods and would like to be part of Welcome Week. Melissa suggested partnering with Soupalicious as many people attend this event.
 - g. *Transit & Transportation* – Jill reported that the group hasn't been able to meet lately but Youth Liaison is working to find a solution to the difficulty of transporting youth, and may have found one in that the Kootenay Car Share Coop has a 7 passenger van available and the ability for organizations to become members. The Stoke Youth Network is thinking of testing this out as an interim solution.
 - h. *Listening* – Jamie Hobgood reported that they are well on their way to developing a code of ethics, (consistent) questions to ask and training for interviewers. First goal is to capture the voice of homeless people to inform the Emergency Shelter process.
 - i. *Measurement* (Lisa) – Has been working to complete Outcomes Diary for the action teams. Lots of intersect with Listening team. Getting to Impact report will be completed sometime in November.
6. **Next Meeting Date** – THURSDAY November 14th at 8:30 am
7. **Adjournment** – 10:00 am
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